



Town of Easton
 Engineering, Planning and Zoning
 14 South Harrison Street, Easton, MD 21601

Petition for Annexation Application

Property Information					
Property Size	Acres	<input style="width: 90%;" type="text"/>	Square Feet	<input style="width: 90%;" type="text"/>	
Current Land Use	<input style="width: 80%;" type="text"/>		Proposed Land Use	<input style="width: 80%;" type="text"/>	
Address <input style="width: 95%;" type="text"/>					
Tax Map	Grid	<input style="width: 80%;" type="text"/>	Parcel	<input style="width: 80%;" type="text"/>	Lot(s) <input style="width: 80%;" type="text"/>
Deed Reference:	Liber	<input style="width: 80%;" type="text"/>	Folio	<input style="width: 80%;" type="text"/>	
Plat Reference:	Liber	<input style="width: 80%;" type="text"/>	Folio	<input style="width: 80%;" type="text"/>	
Current Country Zoning District <input style="width: 80%;" type="text"/>			Requested Town Zoning District <input style="width: 80%;" type="text"/>		
Town of Easton Comprehensive Plan Priority Designation (<i>circle</i>) 1 2 3					

Property Owner	
Owner Name	<input style="width: 80%;" type="text"/>
Mailing Address	<input style="width: 80%;" type="text"/>
Telephone No.	<input style="width: 80%;" type="text"/>
Email	<input style="width: 80%;" type="text"/>

Agent Information		
Agent Name	License No.	Expiration Date
Mailing Address	<input style="width: 95%;" type="text"/>	
Telephone No.	Email	<input style="width: 80%;" type="text"/>

ALL OF THE ITEMS ARE REQUIRED TO BE FILED SIMULTANEOUSLY FOR A COMPLETED APPLICATION
(check if included)

- Petition for Annexation (Needs to be signed by 25% of person who reside in the area to be annexed and who are registered voters and owners of 25% of assessed value of area to be annexed. Can also do by ballot vote ahead of time and initiation of resolution by Town.)
- An application fee of \$15,000 shall be paid to the Town of Easton. Please Note that the fee collected is a deposit only and that additional fees may be required.
- The applicant must sign a Town Reimbursement Agreement to ensure all fees, costs, and expenses incurred by the Town in excess of the application fee amount will be reimbursed.
- Metes and bounds description for property
- Plats of property which shall include 2 mylar and 8 paper copies.
- Proposed Annexation Resolution, Proposed Ordinance for Zoning, Proposed Annexation Plan, and Proposed Annexation Agreement.
- If Special Tax District proposed a Resolution to Create Special Tax District shall be required.
 -Need consent of owners of 2/3 of assessed value of area, plus 2/3 of number of different property owners.
 Can also do by ballot vote ahead of time and initiation of resolution by Town.

Any modifications during review shall warrant an updated application.

I do hereby solemnly declare and affirm that the information provided by this application and the documents attached hereto accurately represent the conditions of the request and that submission of an incomplete application will be returned for correction prior to processing.

Signature of Applicant or Agent	<input type="text"/>
Date	<input type="text"/>
Printed Name of Applicant or Agent	<input type="text"/>

For Office Use Only

Application No.	<input type="text"/>	Fee Paid	<input type="text"/>
Date Resolution Introduced to Town Council	<input type="text"/>		
Planning Commission Meeting	<input type="text"/>	Positive Recommendation to Council? Y <input type="checkbox"/> N <input type="checkbox"/>	
Town Council Public Hearing	<input type="text"/>	Is a Zoning Waiver Required? Y <input type="checkbox"/> N <input type="checkbox"/>	
Resolution Enactment Date	<input type="text"/>	Resolution Effective Date	<input type="text"/>
ESDR Y / N	<input type="text"/>		

Revised 2-2020