

CHARTER AND CODE OF EASTON, MARYLAND



**The Revised Charter
and
The General Ordinances Of The Town**

PASSED AND PUBLISHED BY ORDER OF THE
MAYOR AND COUNCIL OF
EASTON, MARYLAND

HISTORY OF EASTON, MARYLAND

The Town of Easton seems to have received its official beginning from an Act of the Assembly of the Province of Maryland dated November 4, 1710. The Act was entitled, "An Act for the Building of a Court House for Talbot County, at Armstrong's Old Field near Pitt's Bridge". Pitt's Bridge crossed a stream forming the headwaters of the Tred Avon or Third Haven River. It was located at a point where North Washington Street crosses this stream, now enclosed in culverts, north of the Talbottown Shopping Center, and passes under the Electric Plant property.

Prior to this date, the Court had met at York, a small settlement north of Dover Bridge. The Court decided that this location was not convenient to all sections of the County and, in order to change the location, the above Act of the Assembly was passed.

As a result of this Act, two acres of land were purchased from Philemon Armstrong, at a cost of 5,000 pounds of tobacco, the currency of the times. Upon this tract, the same plot upon which the present Talbot County Court House now stands, the Court House, a brick building 20 x 30 feet, was erected at a cost of 115,000 pounds of tobacco. The Courts of the County were held in this building from 1712 until 1794. A Tavern to accommodate those who attended Court was one of the first buildings erected; stores and dwellings followed. The village was then known as Talbot Court House.

These were not the first buildings in the area. The frame meeting house of the Society of Friends was built between 1682 and 1684. Undoubtedly some homes were built nearby.

This Court House building continued to be used until the State Legislature, at its first Session after the adoption of the State Constitution in 1777, authorized the General Court, the forerunner of the present Court of Appeals, to sit alternately on the Western Shore and on the Eastern Shore at "Talbot Court House in Talbot County". To care for the needs of the General Court, the Legislature in 1789 enacted "An Act for the building of a Court House in Talbot County for the Accommodation of the General Court for the Eastern Shore and the County of Talbot". The building thus provided, built at a cost of £3000 sterling, paid by the State and County, was completed in 1794, and still serves as the seat of the County Courts. Its use by the General Court and the Court of Appeals has long since been discontinued. It is, however, after many remodelings, the last being in 1958, still used by the United States District Court which customarily sits in Baltimore.

On March 12, 1785, the Legislature passed an Act to erect the Town in Talbot County, and a Commission headed by Jeremiah Banning, was appointed to purchase land and "Lay it Out in the Best and most convenient manner into lots not exceeding one-half acre each". This Act also authorized the Commission to survey the land and lay out the streets as well as name them. The name of the Town was to be known as

"Talbot". In 1788 another Act of the Legislature changed the name to "Easton". It is not definitely known why this change was made. Some writers believe that the Town was first known as "East Town" or "East Capital", as it was the seat of State Government of the Eastern Shore and from this later became Easton.

In 1790 the Legislature provided for the election of five Commissioners to whom was entrusted the administration of the Town. The Commission was charged with the preservation of order, the maintenance of the roadways in passable condition, keeping open the drainage ditches, providing plank foot walks where necessary and making and enforcing such regulations as were needed for the preservation of the peace and welfare of the Community.

The powers of the Commission were rather limited and it appears that at times it almost ceased to function. This may account for the fact that some of the streets of the Town as originally laid out have been encroached upon to such an extent by the abutting property owners. Dover Street, which was laid out at a uniform width, is one example; Magazine Alley, originally provided vehicular passage but has now become a narrow pedestrian walkway. Prior to 1906, Easton was a village with unpaved streets, which had to be crossed at the corners where plank crossings were provided. Electricity for streets and homes had been provided since 1887. The electric service, however, was discontinued at midnight, causing late visitors to scurry home before the old carbon globes gradually died out as the Town Clock struck the hour of midnight. After midnight, the only lights about the Town were half a dozen gas jet lamps encased in square glass lanterns set on top of wooden poles.

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In 1906 the Legislature authorized a new Charter setting up the Mayor and Council form of government. Martin M. Higgins was elected as the first Mayor and served for six years, or a total of three terms.

Under Mayor Higgins, Easton developed rapidly into a modern municipality. In 1911, Easton was a pioneer in Maryland in constructing a complete municipal sewerage system. In 1912 the main residential and business streets were paved. In 1914 the Town purchased and began operation of a municipal water system, and in the same year commenced the operation of a municipal electric plant. In 1922 the Town purchased and commenced operating a local gas plant. Since that time, it has been one of the few municipalities in the United States which owns and operates all of the public utilities: electric, gas, water and sewer.

Successive, forward thinking and civic minded administrations of the Town Government have continued the development of the municipality. The electric plant is a modern, up to date, electric generating facility which has continued to keep ahead of the increasing demand for electrical service. From its modest beginning of one unit generating 150 kW of electricity, the plant, including a new generating unit about to be purchased, has a maximum generating capacity of 19,870 kW. This utility provides some revenue to the Town, employment of its citizens, and electricity to its customers at one of the lowest rates available in the area. The gas utility is also being continuously expanded and is now furnishing natural gas to its customers. The water system, as well, is constantly keeping abreast of the demands. A new one million gallon storage tank has recently been constructed adding its capacity to the existing two storage tanks. Easton was the first municipality in the State of Maryland to provide for sewage treatment by means of the lagoon system, which has been used as a model by many other municipalities in the East.

In 1961 the citizens of Easton approved the construction of a new Fire House, to be financed by a bond issue to be in the amount of \$350,000.00. Many other improvements have also been financed through bond issues but the Town has continued to maintain an excellent rating for its bonds and for many years has been successful in keeping its tax rate at \$1.00, despite the rising cost of services provided.

The Charter and Ordinances of Easton were last codified and printed in one volume during the administration of F. Hall Wrightson in 1941. The many changes which have taken place since that date have rendered this re-codification necessary.

On behalf of the Mayor and Council, I wish to express our sincere appreciation to Charles S. Rhyne and the Staff of the National Institute of Municipal Law Officers, especially Brice W. Rhyne, Edward D. Coxen, Carl P. Fisher, as well as to L. Clark Ewing, Town Attorney and William H. Corkran, Jr., Town Engineer, for the many hours which they have devoted to this project.

Sherwood M. Hubbard, Mayor

TOWN OFFICIALS

Robert C. Willey
Mayor

John F. Ford
President of the Council

Alan I. Silverstein
Councilmember,
First Ward

Ron E. Engle
Councilmember,
Third Ward

Pete Leshar
Councilmember,
Second Ward

Megan M. Cook
Councilmember,
Fourth Ward

Donald Richardson
Town Manager

Sharon VanEmburch
Town Attorney

Richard L. VanEmburch
Town Engineer

Katie Reedy
Assistant Town Engineer

David A. Spencer
Chief of Police

Kathy M. Ruf
Town Clerk

THE EASTON UTILITIES COMMISSION

David J. North, Chairman

W.W. "Buck" Duncan, Jr., Vice Chairman

Rodanthe Hanrahan, Treasurer

***LIST OF THE MAYORS OF THE TOWN OF EASTON FROM
THE TIME OF ITS INCORPORATION***

Martin M. Higgins	1906 - 1908
William Pratt Chaffinch	1908
Charles W. Adams	1908 - 1910
Martin M. Higgins	1910 - 1914
Joseph B. Seth	1914 - 1916
Michael B. Nichols	1916 - 1918
Francis G. Wrightson	1918 - 1919
Frank Ross	1919 - 1920
Francis G. Wrightson	1920 - 1926
James B. Clark	1926 - 1929
George L. Walker	1929 - 1930
William Herman Hopkins	1930 - 1934
Francis Hall Wrightson	1934 - 1942
Joseph F. Barnes	1942 - 1950
L. Roy Willis	1950 - 1954
Calvin G. Lomax	1954 - 1958
L. Roy Willis	1958 - 1959
Walter H. Barnes	1959 - 1960
Calvin G. Lomax	1960 - 1961
Sherwood M. Hubbard	1961 - 1971
Henry H. Purdy	1971 - 1979
George P. Murphy	1979 - 1996
C. Eugene Butler	1996 - 2003
Robert C. Willey	2003 -

1995 PREFACE

This volume contains the Charter and Code of the Town of Easton, as revised. The version previously published by the National Institute of Municipal Law Offices (NIMLO) was used as a starting point. Code and Charter changes subsequent to the NIMLO publication have been included. The precedents as practices established with the NIMLO publication have been continued.

This project of the Town, publishing its own Code and Charter arose from repeated discussions between Christopher B. Kehoe, Town Attorney and Robert F. Karge, Town Clerk. The previous publication has numerous supplements issued due to amendments which caused the document to be too large for the covers. The supplements were issued every few years and the result was that the Code and Charter were continually out of date. With the advent of personal computers and word processing capabilities, it was decided that the best course was to publish the Code and Charter by this method. The document is available to be searched electronically, updated immediately and costs have been held to a minimum.

Robert F. Karge
Town Clerk
February 24, 1995

1967 PREFACE

This volume contains the Charter of the Town of Easton, as revised, and those ordinances of a general and permanent nature passed prior to January 1, 1967, as were found desirable for retention, except those ordinances expressly saved from repeal by the Adopting Ordinance. Special ordinances, i.e., ordinances dealing with a portion of the Town's inhabitants rather than all of them, or relating to special purposes, such as ordinances levying special assessments, providing for bond issues, paving, vacating and opening streets and public ways, and other single-purpose ordinances are not included herein.

The Charter provisions and ordinances have been classified as to subject matter and, in some instances, edited and revised. Every effort has been exerted to make Easton's Charter and Code comprehensive in scope and lucid in meaning.

As will be noted, the Code chapters have been arranged in alphabetical order, and the various sections within each article of the Charter and each chapter of the Code have been appropriately catchlined to facilitate usage. Appropriate footnotes have been provided which tie related sections of the Code together and which also refer to correlative Charter provisions and relevant state laws.

Attention is also directed to the analysis preceding each chapter of the Code which, in many instances, serves as an index within itself. The general index which appears at the end of the Code, has been carefully prepared and should serve to facilitate speedy and complete reference to the contents of the Charter and Code. An additional feature is the historical citations which appear at the end of each section of the Charter and Code, thus enabling the user to ascertain the Charter provision or ordinance from which the present section has been derived.

The numbering system used in this Code is the one in use in most state and municipal codes. Each section number consists of two component parts separated by dash, the figure before the dash referring to the chapter number and the figure after the dash referring to the position of the section within the chapter. Thus the first section of Chapter 1 is number 1-1 and the thirteenth section of Chapter 17 is 17-13. Under this system each additional section or sections can be inserted in their proper places, simply by using the decimal system. For instance, if new material consisting of three sections that would logically come between Section 9-9 and 9-10 is desired to be added, such new Sections would be numbered 9-9.1, 9-9.2 and 9-9.3 respectively. New chapters may be included by the addition of a capital letter after the chapter number, i.e., if the new material is to be included between Chapters 18 and 19, it will be designated as Chapter 18A. New articles and new divisions may be placed at the end of the Chapter embracing the subject and, in the case of divisions, may be placed at the end of the articles embracing the subject, the next successive number being assigned to the article or division.

A feature to which the attention of the user is directed is the loose-leaf system of binding and up-keep servicing which this system provides ensuring a code which is constantly kept up to date.

The National Institute of Municipal Law Officers (NIMLO) wishes to express its appreciation for the cooperation of all the Easton Town officials and employees during the preparation of this publication. Particular appreciation is due to the following persons: L. Clark Ewing, Town Attorney; William H. Corkran Jr., Town Engineer; M. Evelyn Startt, Town Clerk; and Lloyd D. Kendall, Member of the NIMLO staff.

This volume was prepared by NIMLO under the general supervision of Charles S. Rhyne, General Council.

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THE CHARTER¹

Article I. Incorporation; Powers; Boundaries and Annexation.

Sec. 1. Body corporate; name; general powers; continued existence.

The citizens of the Town of Easton, in Talbot County, Maryland, are hereby constituted a body corporate by the name of the "Town of Easton," with all privileges, rights and powers of a municipal body corporate and by that name shall have perpetual succession, sue and be sued, plead and be impleaded in any court of law or equity and have and use a corporate seal. The enactment of this Section shall not be construed as terminating the existence of the corporation known as the "Mayor and Council of Easton," and creating a new corporation by the name of the "Town of Easton," but shall be construed as continuing the existence of the corporation known as the "Mayor and Council of Easton," and changing its name to that of the "Town of Easton." (P.L.L., 1888, Art. 21, sec. 41. 1860, Art. 20, sec. 30. 1906, ch. 458, sec. 41. 1927, ch. 19. Res. No. 16, June 19, 1956.)

Sec. 2. Boundaries.

The courses and distances showing the exact corporate limits of the Town shall be filed at all times with the Clerk of the Circuit Court in Talbot County and the Director of the Department of Legislative Reference. In addition, a copy of the courses and distances describing the corporate boundaries shall be on file in the office of the Town Clerk. All the officials named in this Section are hereby directed to file or record all such descriptions of corporate boundaries so filed with them each in a suitable book or place, properly indexed and reasonably available for public inspection during normal business hours. (1951, ch. 172, sec. 1, Resolution No. 6005, November 20, 2012.)

Sec. 3. Ward Boundaries.

The Town of Easton shall be divided into four wards. It shall be the duty of the Council by ordinance to divide the Town in such manner as to reflect population equality. A map showing the existing boundaries of each ward shall be on file in the Town Clerk's office and shall be available for public inspection during normal business hours. (1951, ch. 173, sec. 2, Resolution No. 6005, November 20, 2012.)

Sec. 4. Annexation - Applicable law.

The Town of Easton shall exercise all governmental powers in any area annexed to it which it exercises within the present limits of the Town. All the provisions of the Constitution of the State of Maryland and the Charter and Code of

¹ *As contained in Sections 129 et. seq., of Article 21 of the Code of Public Local Laws of Maryland (1930 Ed.),*
Editor's Note. - The catchlines given to the several articles and sections herein are unofficial and for
information only. They should not be construed to restrict, limit or affect the contents of the articles and
sections.

The material contained in the original Charter has been rearranged and grouped according to subject matter and, in some instances, omitted, revised or substantially rewritten. Where a section has been amended or repealed by subsequent law, the amended or repealed section has been deleted. The origin of each section is also shown in parentheses following each section. For purposes of indexing and ease of reference the original Charter sections have been renumbered and included within XII articles according to subject matter.

All references in this Charter to the Town Office hours should be read as 8:30 A.M. to 4 P.M., Monday thru Friday.

the Town of Easton and all other local and general laws applicable to the Town of Easton, and all amendments thereto, and all existing ordinances and resolutions of the Town of Easton are hereby extended and made applicable to such portions of Talbot County as shall be annexed to and made a part of the Town of Easton. (1951, ch. 173, sec. 1, Resolution No. 6005, November 20, 2012.)

Sec. 5. Same - Jurisdiction over inhabitants and territory.

All of the inhabitants of the territory annexed to the Town of Easton shall in all respects and to all intents and purposes be subject to the powers, jurisdiction and authority vested or to be vested by law in the Town of Easton, and to all the ordinances and resolutions now in force, so far as the same may be consistent with the provisions of this Charter, and the territory so annexed shall in all respects be taken and considered as part of the Town of Easton. (1951, ch. 173, sec. 1.)

Article II. The Council.

Sec. 1. Composition; election generally; term; qualifications.

There shall be a Town Council consisting of five members who shall be elected as hereinafter provided and who shall hold office for a term of four years or until their successors are elected and qualified. No one shall be elected to the Council who is not a registered voter of the Town at the time of his or her filing a nomination petition for election to office. There shall be one member of the Council representing each ward of the Town of Easton, and each such member shall have been a resident of his or her respective ward for a period of at least thirty (30) days prior to taking office. Each Council Member who represents a ward shall reside in his or her ward during his or her term of office. There shall also be a President of the Town Council, who shall be elected at large throughout the Town, and who shall be a registered voter of the Town at the time of his or her filing a nomination petition for election to office, and a resident of the Town for at least thirty (30) days prior to taking office. The President of the Council shall reside within the Town limits during the term of his or her office. (1910, ch. 365, sec. 45A (p. 1169); 1920, ch. 24; Res. No. 18, February 4, 1958; 1906, ch. 458, sec. 62; 1908, ch. 41, sec. 62; 1914, ch. 41; 1937, ch. 26; Res. No. 17, May 19, 1958; Res. No. 50, passed 12-15-86, Resolution No. 6005, November 20, 2012)

Sec. 2. Salary of Council Members.

Each Council Member shall receive an annual salary which shall be equal for all Council Members, except that the salary for the President of the Council may be more than the other Council Members, and shall be as specified from time to time by an ordinance passed by the Council in the regular course of its business; provided, however, that the salary specified at the time any Council Member takes office shall not be changed during the term for which that Council Member was elected. (1906, ch. 458, sec. 62. 1908, ch. 41, sec. 62. 1914, ch. 41. 1937, ch. 26. Res. No. 17, May 19, 1958, Resolution No. 6005, November 20, 2012.)

Sec. 3. Meetings.

The members of the Council shall meet in regular session on the first and third Monday in each month when there are matters to consider and at such other times as may be prescribed by the rules of the Council, except that when the first or third Monday is a holiday, such meeting shall be rescheduled to another day that week. Special meetings may be called by the Mayor or President of the Council as often as necessary for the transaction of business. Meetings of the Council may be open to the public and the rules of the Council shall provide that residents of the Town of Easton shall have a reasonable opportunity to be heard in regard to any matters at any such meeting designated by the Council. (1906, ch. 458, sec. 65. 1908, ch. 41, sec. 65 (p.1015), Resolution No. 6005, November 20, 2012)

Sec. 4. Council to judge qualifications of members.

The Council shall be the judge of the election and qualifications of its members. (Resolution No. 6005, November 20, 2012.)

Sec. 5. Quorum; passage or ordinances generally.

A majority of the Council shall constitute a quorum for the transaction of business, but no ordinance shall be approved without a majority favorable vote of the entire Council. (Resolution No. 6005, November 20, 2012.)

Sec. 6 Rules and order of business minutes.

The Council shall determine its own rules and order of business. It shall keep minutes of its meetings, which shall include the yeas and nays upon any question, resolution or ordinance. The minutes shall be open to public inspection. (1906, ch. 458, sec. 44, Resolution No. 6005, November 20, 2012.)

Sec. 7. Vacancies; removal from office.

Whenever a vacancy shall occur in the Council, through any cause whatsoever and the remaining term of the vacated Council Member is more than one year, the Mayor shall proceed to order an election to fill the vacancy, and said election shall be held and conducted, after not less than ten days' notice thereof in one or more newspapers published in the Town of Easton, Whenever a vacancy shall occur in the Council, through any cause whatsoever and the remaining term of the vacated Council Member is less than one year, the remaining Council Members shall, by majority vote, appoint a qualified person to fill the vacancy. If there is a tie vote among the remaining Council Members regarding the person to fill the vacancy, the Mayor shall cast a vote to break the tie. If any member of the Council shall remove from the Town, or from any cause become permanently incapacitated to carry out his or her duties as Council Member, such removal or permanent incapacity shall create a vacancy. (1908, ch. 40, sec. 66A (p. 1916), Resolution No. 6005, November 20, 2012.)

Sec. 8. (Reserved).

Sec. 9. Ordinances - Passage; publication; effective date.

Every proposed ordinance shall be introduced in writing and in the form required for final adoption. No ordinance shall contain more than one subject which subject shall be clearly expressed in its title. The enacting clause shall be "The Town of Easton hereby ordains"

No ordinance shall be passed at the meeting at which it is introduced, except that an ordinance may be passed at the meeting at which it is introduced if a legally required public hearing has been held. At any regular or special meeting of the Council held not less than six nor more than sixty days after the meeting at which an ordinance was introduced, it shall be passed, or passed as amended, or rejected, or its consideration deferred to some specified future date. In case of emergency the above requirement may be suspended by the affirmative votes of four members of the Council. Every ordinance, unless it be passed as an emergency ordinance, shall become effective at the expiration of twenty calendar days following approval by the Mayor or passage by the Council after his veto. A fair summary of each ordinance shall be published at least once in a newspaper or newspapers having general circulation in the Town of Easton. An emergency ordinance shall become effective on the date specified in the ordinance, but no ordinance shall become effective until approved by the Mayor or passed over his or her veto by the Council. Resolution No. 6005, November 20, 2012.)

Sec. 10. Same - Veto or approval by Mayor.

All ordinances and resolutions passed by the Council shall be promptly delivered by the Town Clerk to the Mayor for his or her approval or disapproval. If the Mayor approves any ordinance or resolution, he or she shall sign it. The Mayor shall return all ordinances and resolutions to the Town Clerk within fifteen days after adoption with his or her approval or disapproval. Any ordinance or resolution approved by the Mayor shall be effective in accordance with Section 9 above or as provided therein. Any ordinance or resolution disapproved by the Mayor shall be returned with a message stating the reasons for his or her disapproval. Any disapproved ordinance or resolution shall not become effective unless subsequently passed by a favorable vote of four-fifths of the whole Council within thirty-five calendar days from the time of the return of the ordinance or resolution. If the Mayor fails to return any ordinance or resolution within fifteen days of its adoption as aforesaid, it shall be deemed to be approved by the Mayor and shall become effective in the same manner as an ordinance or resolution signed by him or her. (1906, ch. 458, sec. 71. 1910, ch. 365, sec. 71 (p. 1171)/ 1914, ch. 54, Resolution No. 6005, November 20, 2012.)

Sec. 11. Same - File.

Ordinances and resolutions, when passed and approved by the Mayor or when passed over his or her veto, shall be permanently filed in a book or books kept for that purpose by the Town Clerk. (Resolution No. 6005, November 20, 2012.)

Sec. 12. Adopting codes of technical regulations by reference.

The Council may adopt any standard code of technical regulations by reference thereto in an adopting ordinance. The procedure and requirements governing such an adopting ordinance shall be as prescribed for ordinances generally and publication of a fair summary of the adopting ordinance shall be deemed as publication of the code itself. Copies of any adopted code of technical regulations shall be on file in the office of the Town Clerk and shall be available for public inspection, distribution and purchase at a reasonable price. (Resolution No. 6005, November 20, 2012.)

Sec. 13. President of Council; designation; duties; vacancy.

The President of the Council shall, if present, preside at all meetings of the Council and shall act as Mayor during the absence or temporary incapacity of the Mayor. In case of the Mayor's death, resignation, removal from Town, permanent incapacity or removal from office, the President shall become acting Mayor and serve in said position until a Mayor is elected and qualified. In the absence of the President of the Council from any meeting of the Council, or in the event that the President of the Council has become acting Mayor, or pursuant to Section 14 of this Article has elected to run for the office of Mayor, the other members present shall elect one of their members who shall act as President and have all the powers of President of the Council until such time as a new President of the Council is elected or the old President becomes capable to act. (1906, ch. 458, sec. 66. 1908, ch. 41, sec. 66 (p. 1015), Resolution No. 6005, November 20, 2012.)

Sec. 14. Same - Mayoral candidate.

On or before fifteen days following the death, resignation, removal from Town, permanent incapacity or removal from office of the Mayor, the President of the Council, as acting Mayor, shall deliver to the Town Clerk his or her written statement that he or she does or does not intend to seek the office of Mayor. Should the President of the Council, as acting Mayor, elect to run for the office of Mayor, then at the next regular meeting of the Council following the delivery of the aforementioned statement, the Council shall order that an election be held to elect a Mayor and to fill any vacancy which may exist by reason of the acting Mayor running for Mayor or otherwise; said election shall be held not more than ninety days following said Council meeting, unless there is a regular Town election scheduled within six months thereafter. (Res. No. 24, July 6, 1961, Resolution No. 6005, November 20, 2012.)

Sec. 15. Same - Qualifications and salary.

The President of the Council shall have those qualifications set forth in Section 1 of this Article, and shall receive for his or her services such sum as shall be specified from time to time by ordinance passed by the Council in the regular course of its business; provided, however, that the salary specified at the time the President of the Council takes office shall not be changed during the term for which he or she was elected. (1906, ch. 458, sec. 62; 1908, ch. 41, sec. 62; 1914, ch. 41; 1937, ch. 26; Res. No. 17, May 19, 1958; Res. No. 52, passed 12-15-86, Resolution No. 6005, November 20, 2012.)

Sec. 16. General Powers.

The Council shall have the power to pass all such ordinances not contrary to the Constitution and laws of the State of Maryland or this Charter as it may deem necessary for the good government of the Town; for the protection and preservation of peace and good order; for securing persons and property from violence, danger, or destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare, and happiness of the residents and employees of the Town and visitors thereto and sojourners therein. (1906, ch. 458, sec. 69. Res. No. 3, December 27, 1955, Resolution No. 6005, November 20, 2012.)

Sec. 17. Specific Powers

(a) In addition to the general powers referred to in Section 16 of this Article, the Council shall expressly have the power to pass ordinances for the specific purposes enumerated in Article 23A, § 2 of the Annotated Code of Maryland, or corresponding future provision thereof and enumerated in any other State law pertaining to the Town of Easton or to municipal corporations generally. (Resolution No. 6005, November 20, 2012.)

(b) The Council of the Town of Easton may purchase or acquire by eminent domain or gift or by any other means such properties as the Council of the Town may believe to be of historical or architectural significance and may maintain, renovate, restore, or repair buildings acquired and may sell, lease, rent, or retain the same preserving in so far as reasonably possible the exterior architectural appearance for the benefit of the overall historical appearance of the Town of Easton, which renovation, repair and restoration is believed by the Council of the Town of Easton to be for the overall public good of the community, which renovation, repair, and restoration may be undertaken upon negotiated contracts. (Res. No. 45, 11/17/75, Resolution No. 6005, November 20, 2012.)

(c) The Council of the Town of Easton may provide for the establishment and maintenance of an ambulance service serving the Town, which ambulance service may be part of the Easton Volunteer Fire Department, Inc. The Council of the Town of Easton shall further have the power to contribute funds to support an ambulance service or ambulance services serving the Town. (Res. No. 5222, passed 7/2/90.)

Sec. 17-A. Power to regulate public streets and ways.

The Town may:

- (1) Establish, regulate, and change from time to time the grade lines, width, and construction materials of any Town public street or way or part thereof, bridges, curbs, and gutters.
- (2) Grade, lay out, construct, open, extend, and make new Town public streets or ways.
- (3) Grade, straighten, widen, alter, improve, or close up any existing Town public street or way or part thereof.
- (4) Pave, surface, repave, or resurface any Town public street or way or part thereof.
- (5) Install, construct, reconstruct, repair, and maintain curbs and/or gutters along any Town public street or way or part thereof.
- (6) Construct, reconstruct, maintain, and repair bridges.
- (7) Name Town public streets or ways.
- (8) Have surveys, plans, specifications and estimates made for any of the above activities or projects or parts thereof. (Res. No. 32, 1/6/69, Resolution No. 6005, November 20, 2012.)

Sec. 18. Power of eminent domain.

The Council shall have the power to condemn land or property within the corporate limits of the Town for any public purpose allowed by law, including, but not limited to parks, recreation areas, playgrounds, roads, sidewalks, trails, municipal auditoriums and off-street parking areas. (Resolution No. 6005, November 20, 2012.)

Sec. 19. (Reserved).

Sec. 20. Same - Municipally owned public utilities; approval of voters.

(a) The Town shall have complete power and authority to own or finance any interest in real or personal property for use as part of or in connection with any municipally owned public utility, within or without its corporate limits or any designated service area, including, but not by way of limitation, an interest in any water, sewer, gas or electric plant, or a wireless communication or cable television facility. (Resolution No. 6005, November 20, 2012.)

(c) No municipally owned public utility shall be sold, leased or in any other manner disposed of without the previous approval of three-fourths of all the registered voters of the Town, as evidenced at a special election held for that specific purpose, after due publication of all the details and conditions of the proposition by newspaper advertisement in some newspaper published in the Town of Easton once in each of four successive weeks, the last insertions being at least ten days before the date fixed for such election. The foregoing limitations shall not be construed in any way to limit the authority of the Town to acquire property interests in common with any privately owned public utility for the purpose of securing an entitlement to a portion of the output or production of the jointly or commonly owned facilities for the benefit of the customers of any of the Town's municipally owned public utilities, or to contract with any such utility to permit it to operate any jointly or commonly owned plant or facilities. (P.L.L. 1888, Art. 21, sec. 41. 1860, Art. 20, sec. 30. 1906, ch. 458, sec. 41. 1927, ch. 19, Res. No. 16, May 19, 1956; Res. No. 40, S 1, May 20, 1974, Resolution No. 6005, November 20, 2012.)

Sec. 21. Issuance of revenue bonds for municipally owned public utility property; terms; conditions.

(a) In addition to its other powers, the Town of Easton may provide by ordinance from time to time for the issuance and sale of revenue bonds of the Town for the purpose of financing any part or all of the cost of construction, reconstruction, acquisition, improvement, extension, alteration, modernization, planning, maintenance and repair of any municipally owned public utility property, facility or project, including the cost of all interests in property acquired in connection therewith, any financing charges and interest prior to, during and for one year after completion of construction, financial, architectural, consulting, engineering and legal services, plans, specifications, surveys, estimates, feasibility reports, direct and indirect, labor, materials, equipment and administrative expenses, and any other expenses incidental thereto, such bonds to be payable as to both principal and interest solely from the revenues of any portion or all of the property, facilities or projects of any municipally owned public utility or utility department of the Town of Easton or the Easton Utilities Commission. Such bonds shall not constitute an indebtedness of the Town of Easton to which its faith and credit or taxing power are pledged and all such bonds shall contain on their faces a statement to that effect. (Resolution No. 6005, November 20, 2012.)

(b) The Town shall have absolute discretion by resolution or ordinance to determine with respect to the bonds of any issue: (i) the date or dates of issue; (ii) the date or dates and amount or amounts of maturity, provided only that no bond of any issue shall mature later than forty (40) years from the date of its issue; (iii) the rate or rates of interest payable thereon and the date or dates of such payment; (iv) the form or forms, denomination or denominations, manner of execution (which may be facsimile) and the place or places of payment thereof, and of the interest thereon, which may be at any bank of trust company within or without this state; (v) whether such bonds or any part thereof shall be made redeemable before maturity and, if so, upon what terms, conditions and prices; (vi) provisions for issuance in coupon or in registered form, or both, and for the registration of the principal only of bonds having coupons attached, and for the reconversion of bonds into coupon form if any such bonds have been registered as to both principal and interest and for the replacement of bonds which become mutilated or are lost or destroyed; and (vii) any other matter relating to the form, terms, conditions, issuance and sale and delivery thereof. (Resolution No. 6005, November 20, 2012.)

(c) In case any officer whose signature or a facsimile of whose signature appears on any bonds or coupons shall cease to be such officer before the delivery of such bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes the same as if he or she had remained in office until such delivery. (Resolution No. 6005, November 20, 2012.)

(d) The bonds shall be exempt from the provisions of Sections 9, 10 and 11 of Article 31 of the Annotated Code of Maryland, and the Town may sell such bonds in such manner, either at public or at private sale, and for such price as it may determine. (Resolution No. 6005, November 20, 2012.)

(e) If the proceeds of the bonds of any issue shall, by reason of increased construction costs or error in estimates or otherwise, be less than the amount required for the purpose for which such bonds are authorized, additional bonds may in like manner be issued to provide the amount of such deficiency and shall be deemed to be of the same issue and shall be entitled to payment from the same fund without preference or priority of the bonds first issued. If the proceeds of such bonds shall exceed the amount so required, such excess shall be deposited to the credit of any reserve fund for such bonds or, if so provided in any trust agreement securing such bonds, may be applied to the cost of any additional project.

(f) The Town may also provide by resolution or ordinance for the issuance and sale of its revenue refunding bonds for the purpose of refunding any revenue bonds issued under the provisions of this section, including the payment of any

redempted premium thereon and any interest accrued or to accrue to the date of redemption of such bonds, and, if deemed advisable by the Town, for either or both of the following combined additional purposes: (i) constructing improvements or extensions to or enlargement of any utility facility or project and (ii) paying all or any part of the cost of any additional utility facility or project. The issuance of such bonds and the details thereof, the rights of the holders thereof, and the rights, duties and obligations of the Town in respect thereto, shall be governed by the provisions of this section relating to revenue bonds, insofar as they may be applicable. (Resolution No. 6005, November 20, 2012.)

(g) The Town may also provide by resolution or ordinance: (i) for the issuance, prior to the preparation of definitive bonds, of interim certificates or temporary bonds, with or without coupons, exchangeable for definitive bonds when such bonds have been executed and are available for delivery; and/or (ii) for the issuance and sale of its bond anticipation notes, the principal of and interest on said notes to be made payable to the bearer or registered holder thereof out of the first proceeds of sale of any bonds issued under this section. Bond anticipation notes may be issued in series as funds are required and provision may be made for renewal of such notes at maturity with or without resale. The issuance of such notes and the details thereof, the rights of the holders thereof, and the rights, duties and obligations of the Town in respect thereto, shall be governed by the same provisions of this section relating to the issuance of bonds in anticipation of the sale of which the notes were issued, insofar as those provisions may be applicable. (Resolution No. 6005, November 20, 2012.)

(h)(i) Revenue bonds issued under the provisions of (h) of this section may be secured by a trust agreement by and between the Town and a corporate trustee, which may be any trust company, or bank having trust powers, within or without the state. Such trust agreement may pledge or assign all or any part of the revenues from or arising in connection with any of the property, facilities or projects of any municipally owned public utility. Any such trust agreement or resolution or ordinance authorizing the issuance of bonds, may contain such provisions for the protection and enforcement of the rights and remedies of bondholders as may be deemed reasonable and proper, including covenants setting forth the duties of the Town or the Easton Utilities Commission in relation to the financing or development of any utility property, facility or project and the extension, enlargement, improvement, maintenance, operation, repair and insurance of any such utility property, facility or project and the custody, safeguarding and application of moneys. Such trust agreement may set forth the rights and remedies of the bondholders and of the trustee and may restrict the individual right of action by bondholders. Such trust agreement may contain such other provisions as the Town may deem reasonable and proper for the security of the bondholders, including, without limitation, covenants pertaining to the issuance of additional parity bonds upon conditions stated therein consistent with the requirements of this section. All expenses incurred in carrying out the provisions of any such trust agreement may be treated as a part of the cost of the operation of any property, facility or project in connection with which such bonds have been issued. (Resolution No. 6005, November 20, 2012.)

(ii) The proceeds of the sale of bonds shall be paid to the trustee under any trust agreement securing such bonds and shall be disbursed in such manner and under such restrictions, if any, as may be provided in such trust agreement.

(iii) Any holder of bonds issued under this section or of any coupons thereto appertaining, and the trustee, except to the extent the rights herein given may be restricted by the trust agreement, may, either at law or in equity, by suit, action, mandamus or other proceedings, protect and enforce any and all rights under the laws of this state or granted hereunder or under the trust agreement or the resolution or ordinance authorizing the issuance of such bonds, and may enforce and compel the performance of all duties required by this section or by the trust agreement to be performed by the Town or by any officer thereof, including the fixing, charging and collecting of rentals, rates, fees, tolls and other charges. (Res. No. 41, 1, 8/6/74, Resolution No. 6005, November 20, 2012.)

Article III. The Mayor

Sec. I. Election generally; term.

The Mayor shall be elected as hereinafter provided and shall hold office for a term of four years and until his or her successor is elected and qualified. The Mayor holding office at the time this Charter becomes effective shall continue to hold office for the term for which he or she was elected and until his successor takes office under the provisions of this Charter. (1906, ch. 458, sec. 62. 1908, ch. 41, sec. 62 (p. 1015). 1914, ch. 41, Resolution No. 6005, November 20, 2012.)

Sec. 2. Qualifications.

The Mayor shall be a resident of the Town of Easton for at least thirty days immediately preceding his or her taking office, and shall be a registered voter of the Town at the time of the filing of his or her nomination petition for office. The Mayor shall reside within the Town limits during the term of his or her office. (1906, ch. 458, sec. 62. 1908, ch. 41, sec. 62 (p. 1015); 1914, ch. 41; Res. 51, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 3. Salary

The Mayor shall receive an annual salary as set from time to time by ordinance passed by the Council in regular course of business; provided, however, that no change shall be made in the salary for any Mayor during the term for which he or she was elected. (1906, ch. 458, sec. 67, 1910, ch. 365, sec. 67. 1937, ch. 26. Res. No. 17, May 19, 1958, Resolution No. 6005, November 20, 2012.)

Sec. 4. Powers and duties.

(a) *Generally.* The Mayor shall see that the ordinances of the Town are faithfully executed and shall be the chief executive officer and the head of the administrative branch of the Town government. The Mayor shall be responsible for the administration of the Town's affairs to the Council and to the voters of the Town. (Resolution No. 6005, November 20, 2012.)

(b) *Annual report.* The Mayor shall prepare or cause to be prepared annually a report to the Council in the name of government of the Town of Easton. This report shall deal with the financial condition of the Town, and with the accomplishments of the Town and its various departments and agencies. In said report the Mayor shall make whatever recommendations as he or she deems proper for the public good and welfare of the Town. The report shall be published and printed for distribution as may be deemed advisable by the Council. The executive summary of the Town's annual audit shall be a sufficient annual report. (Resolution No. 6005, November 20, 2012.)

(c) *Progress reports.* The Mayor shall prepare or cause to be prepared and presented to the Council semi-annual progress report summaries which shall update the Council on the status of major projects and initiatives being pursued by the Town and shall also update the Council on the status of the Town's expenditures compared to the budget. The progress reports shall be given as soon as practical after receipt of the half year and yearly budgetary expenditure information. (Resolution No. 6005, November 20, 2012.)

(d) *Appointment.* The Mayor, by and with the advice and consent of the Council, shall appoint a Town Attorney, Chief of Police, Town Engineer Town Manager, Town Clerk, Finance Officer, and Supervisor of Elections, and such other officers, commission members, and board members as the ordinances of the Town may provide. (Resolution No. 6005, November 20, 2012.)

(e) *Veto.* The Mayor shall have the power to veto ordinances and resolutions passed by the Council, as provided in section 10 of Article II of this Charter; provided, where any ordinance or resolution duly passed by the Council shall embrace different items of appropriations, the Mayor may approve the provisions thereof relating to one or more items of appropriations or involving expense to the Town and disapprove the others and in such case those which he or she

approves shall become effective and those which he or she shall not approve shall be reconsidered by the Council in the manner and form as hereinbefore prescribed in Article II of this Charter. (Resolution No. 6005, November 20, 2012.)

(f) *Supervision and control of finances.* The Mayor shall have complete supervision over the financial administration of the Town government. The Mayor shall prepare or have prepared annually a budget and submit it to the Council. The Mayor shall supervise the disbursement of all moneys and have control over all expenditures to assure that budget appropriations are not exceeded. (Resolution No. 6005, November 20, 2012.)

(g) *Other powers and duties.* The Mayor shall have such other powers and perform such other duties as may be provided by this Charter or as may be required of him by the Council, not inconsistent with this charter. (1906, ch. 458, sec. 67. 1910, ch. 365, sec. 67. 1937, ch. 26. Res. No. 17, May 19, 1958; 1906, ch. 458, sec. 71. 1910, ch. 365, sec. 71 (p. 1171). 1914, ch. 54; 1910, ch. 365, sec. 71A (p. 1172); Res. No. 14, May 22, 1956; Res. No. 44, 9/15/75, Resolution No. 6005, November 20, 2012.)

Article IV. The Easton Utilities Commission - Public Utilities.

Sec. 1. The Easton Utilities Commission - Appointment; term; vacancy.

The Easton Utilities Commission shall consist of three individuals, appointed by the Mayor with the advice and consent of the Council. Two members of the Commission shall be residents of the Town; however, the Mayor, with the advice and consent of the Council, may appoint one person to the Easton Utilities Commission who is a resident of the electric service area of the Easton Utilities Commission. All members of the Easton Utilities Commission shall serve for a term of six years and no member shall serve more than two terms. If a vacancy shall occur at any time by reason of death, resignation, removal from office or otherwise, the vacancy shall be filled in the same manner as originally provided herein. (Res. No. 5217, passed 8/6/90, Resolution No. 6005, November 20, 2012.)

Sec. 2. Same - Powers and duties.

In addition to such other powers and duties as this Charter or the Council may provide, the powers and duties of the Commission shall be as follows:

- (a) The Commission shall operate, manage and maintain the municipal sewerage, water, electric, gas, cable and wireless communications systems, including a cable television system, and all or any other revenue producing utilities or related services which are now owned or may be hereafter constructed or acquired by the Town. (Resolution No. 6005, November 20, 2012.)
- (b) The Commission shall have the full charge of the operation, management and maintenance of all revenue producing utilities or related services of the Town as aforesaid, including the power to make contracts in the name of the Town, to sue in the name of the Town for the collection of any and all indebtedness which may be due said Commission, or for the performance of contracts made with the Commission. (Resolution No. 6005, November 20, 2012.)
- (c) The Commission shall have the power to purchase material, employ all such assistants, skilled and unskilled, and labor as may be necessary for the proper performance of its duties; and to fix the compensation of all such assistants employed by the Commission. (Resolution No. 6005, November 20, 2012.)
- (d) The Commission shall make such rules and regulations for the management of the various utilities or related services under its charge and for their own government as it may deem proper. (Resolution No. 6005, November 20, 2012.)
- (e) The Commission shall have power to make extensions, additions or improvements to the utility plants or systems; provided, the approval of the Council shall be first secured where the cost of such extension, addition or improvement shall exceed Two Million (\$2,000,000) Dollars; and provided further, that where the aggregate cost of any extension, addition or improvement shall exceed Eight Hundred Thousand (\$800,000.00) Dollars the Commission shall, where practicable, secure competitive bids for the purchase of all materials for these or any and all the plants or systems under its control, and the Commission shall have the right to accept or reject any and all bids based on the specifications upon which the respective bids are invited; and provided further, where the aggregate cost of any extension, addition or improvement is less than Eight Hundred Thousand (\$800,000.00) Dollars, the Commission shall, where practicable, receive and review at least three comparative prices of said items before making said purchase. (Resolution No. 6005, November 20, 2012.)
- (f) The Commission shall have power to sell the products and services including professional services of the several utilities, as well as any appliances relating thereto, which are under its control and to fix and revise rates therefor. Rates for electric, natural gas, water and wastewater services shall become effective upon approval by the Council and, when required, by the Maryland Public Service Commission or other jurisdictional regulatory agencies. Rates for basic cable television services shall become effective upon approval by the Council and, when required, by the Federal Communications Commission The Easton Utilities Commission shall give at least fifteen (15) days previous notice by publication in one or more newspapers published in the Town of the proposed revision of rates and grant such hearings, when practicable, as may be desired by the citizens of the Town. (1914 ch. 263, sec. 97EE. Res. No. 23, December 8, 1959; 1914, ch. 263, sec. 97GG. 1931, ch. 476. 1933, ch. 493. 1937, ch. 267. 1939, ch. 335. Res. No. 1, July 12, 1955; 1914, ch. 263, sec. 97II; 1914, ch. 263, sec. 97MM; 1916, ch. 302, sec. 97NN; Res. No. 33, 8/17/70. Res. No. 5615, 4/24/98, Resolution No. 6005, November 20, 2012.)

(g) The Commission shall have the power to enter into contracts and transactions, including contracts and transactions in the name of the Town, for the purposes of hedging commodity risks directly related to the Commission's operations of the electric and gas utilities systems of the Town, provided that all such contracts and transactions shall be permitted under parameters for such contracts and transactions approved by the Council from time to time. (Resolution No. 6005, November 20, 2012.)

Sec. 3. Same - Salary and meetings.

The salary of each Commissioner shall be of such sum and payable in such manner as determined by the Council; provided, that such salary shall be apportioned on the books and in the report of the various utility plants or systems in proportion to the gross income of the respective systems. The Commission shall meet for the transaction of business at least once a month and at such other times as it may be deemed necessary. (Res. No. 17, May 19, 1958, Resolution No. 6005, November 20, 2012.)

Sec. 4. Same - Council examination of records; removal of Commissioners; appeal.

The Council shall at all times have the right to examine, or have examined, the books and accounts of the Commission and have the power to remove any member of the Commission, against whom charges may be filed and proved, by formal resolution voted for by a majority of the whole Council and approved by the Mayor; provided, however, that should a contingency arise whereby such action is taken the member thus removed shall have the right within thirty days from the date of approval of said resolution to appeal to the Circuit Court for Talbot County, and in the event the said Court shall hold that such charges have not been properly proved and that sufficient cause has not been shown for the removal of said appealing member or members, the said Court shall by its order reinstate said appellant or appellants as member or members of said Commission and allow, in the discretion of the Court, reasonable counsel fees to be paid by the Town to the attorney or attorneys representing the reinstated member or members of said Commission. (1914, ch. 263, sec. 97JJ. 1931, ch. 476, sec. 227. 1931, ch. 476, sec. 1, Resolution No. 6005, November 20, 2012.)

Sec. 5. Same - Investment of reserve funds.

The Commission, with the approval of the Council, shall have the power to invest or re-invest any funds accumulated as a reserve, for depreciation or replacement of any of its departments, in any of the following types of securities: (a) bonds and other obligations of the United States; (b) bonds of any corporation organized under an Act of Congress, if such corporation is an instrumentality of the United States, and provided further that such bonds are the direct obligation of the United States in payment of both principal and interest; (c) bonds of the State of Maryland; (d) bonds or other obligations of the Town of Easton, including bonds issued primarily for any one of the public utilities managed by said Commission; or (e) investments as provided in any investment policy adopted by the Town. (1935, ch. 103, sec. 1, Resolution No. 6005, November 20, 2012.)

Sec. 6. Same - Sale of investments.

The Commission, in its discretion, may sell any of the securities obtained by it. (1935, ch. 103, sec. 1, Resolution No. 6005, November 20, 2012.)

Sec. 7. Same - Street opening powers.

The Commission shall have the right to open streets for water, sewer and gas mains, and for electric poles or conduits, or for other public utility purposes, without special permits, and the Commission is required to have the opening carefully guarded to avoid accident and to restore, and comply with the requirements of the Town as to restoring, the roadbed or sidewalk to a safe condition. (1914, ch. 263, sec. 97KK, Resolution No. 6005, November 20, 2012.)

Article V. Elections, Registrations and Nominations.

Sec. 1. Eligibility to vote.

Every resident of the Town of Easton who:

- (a) is eighteen (18) years of age or older;
- (b) is a citizen of the United States;
- (c) has resided in the corporate limits of the Town for thirty (30) days next proceeding any Town election;
- (d) is registered with the Talbot County Election Board; and
- (e) is registered in accordance with the provisions of this charter

is entitled to vote at a Town election. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 2. Supervisor of Elections.

The Mayor, by and with the consent of the Council, shall appoint, for a four-year term, a person who is a registered voter of the Town to act as Supervisor of Elections. The Supervisor of Elections shall not otherwise be employed by the Town of Easton, and shall receive such compensation as the Mayor and the Council from time to time deem appropriate. The Supervisor of Elections shall have the duties and responsibilities set forth in this article and in the ordinances and Code of the Town of Easton relating to the conduct of elections and the registration of voters. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 3. Elections generally.

All elections shall be held and conducted in accordance with the provisions of this charter, the Town Code, and applicable ordinances, which may include provisions for early voting.

Sec. 4. Delivery and inspection of registration list; challenges to registration list

Not later than thirty (30) days prior to an election, the Supervisor of Elections shall obtain from the Election Director of Talbot County, Maryland a complete list of registered voters eligible to cast ballots in the Town. The voters shall be listed by ward. This list shall be maintained at the Town office during normal business hours, during which said list shall be made available to any person for inspection. The Town Clerk shall provide copies of said list to any person, provided that any person receiving said list shall compensate the Town for the reasonable expenses of copying said list. Any challenges to the registration list provided by the Election Director of Talbot County, Maryland shall be filed with the Election Board of Talbot County, Maryland in accordance with said board's procedures and applicable State law. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 5. Election of Mayor, President of the Council, and Members of the Council.

The voters of the Town shall, on the first Tuesday after the first Monday in May in the year 1987 and on the first Tuesday after the first Monday in May in each fourth year thereafter, elect a Mayor whose term of office shall be for four (4) years and until his or her successor is elected and qualified. The Mayor shall be elected at large from the entirety of the Town. On the first Tuesday after the first Monday of May in the year 1987 and on the first Tuesday after the first Monday in May in each fourth year thereafter, the voters of the first ward and the third ward, respectively, shall elect a Council Member from each ward, whose term of office shall be for four (4) years and until his or her successor is elected and qualified. On the first Tuesday after the first Monday in May of the year 1989, the voters of the Town shall elect a President of the Town Council, and Council Members from the second and fourth wards. The Town Council President

shall be elected at large from the Town of Easton, and his or her term shall be for four (4) years and until his or her successor is elected and qualified. On the first Tuesday after the first Monday in May in the year 1989 and every four (4) years thereafter, the voters of the Town who are residents of the second and fourth wards, respectively, shall each elect a Council Member to represent their ward, whose terms shall be for four (4) years and until their respective successors are elected and qualified. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 6. Nominations.

Only the names of persons nominated in accordance with the provisions of this article shall be placed on the ballots as candidates for public elective offices of the Town of Easton. No person shall accept nomination to more than one elective public office or hold more than one elective public office at any one time. (Res. 53, passed 12/15/86.)

Sec. 7. Method of nomination.

All nominations for public office must be filed with the Supervisor of Elections on or before the first Monday of April in the year of an election. The manner of nominating candidates shall be as follows: every aspirant for the office of Mayor or President of the Council, or someone acting on his or her behalf, shall, on or before the last day of receiving nominations, file with the Supervisor of Elections a nomination petition for said office signed by a least thirty of the qualified voters of the Town; and, in like manner, every aspirant for the office of Council Member, who shall be a representative of a ward, or someone acting on his or her behalf, shall on or before the last day in which nominations may be filed as aforesaid, file with the Supervisor of Elections his or her nominating petition for the said office signed by at least fifteen of the qualified voters of the ward from which he or she is nominated. If it appears that a name appears more than once on a petition, it shall be counted but once; however, no name shall be disqualified or stricken from nominating petition because it appears on a petition for more than one candidate for the same office. No name shall be counted if it is demonstrated to the satisfaction of the Supervisor of Elections that the signature was not signed by the person designated, or that the person designated did not actually live in the ward designated at the time of the filing of the petition. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 8. Vacancies among candidates.

If a candidate dies or withdraws after the deadline for filing petitions but prior to an election, the resulting vacancy may be filled by a petition containing at least one-half of the signatures necessary for filing an original petition, and said petition or petitions may be filed with the Supervisor of Elections at any time prior to the printing of the ballots. In the case of death or resignation of all candidates to an office, the Supervisor of Elections shall so advise the Council, who shall by ordinance order a special election. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 9. Board of Canvassers - Appointment; term; vacancy.

The Mayor, upon advice and consent of the Council, shall select three registered voters of the Town, who shall act as a Board of Canvassers, to serve for two years from the date of their selection; and the Board of Canvassers shall serve without pay. In the case of death, resignation, or failure to qualify of any candidate to said Board, the Mayor and Council shall select others to fill the vacancies thus occasioned by the same manner as hereinabove provided. If it becomes necessary for the Board of Canvassers to perform any of its duties between regular meetings of the Council and there is a vacancy on said Board, the Town Clerk shall call a meeting of the Town Council by giving 24 hours' notice, to fill such vacancy or vacancies. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Sec. 10. Board of Canvassers - Organization; powers; duties; appeal.

The Board of Canvassers shall organize by electing one of their members as President and one as Clerk, and shall have such powers and duties as Boards of Canvassers are granted under the general laws of the State of Maryland, so far as receiving returns and canvassing votes is concerned; and the same right of appeal from the Board of Canvassers to the Circuit Court for Talbot County shall be had as is provided under the election laws of the State of Maryland from the Board of Canvassers therein provided. All cases of contested election of any of the offices shall be decided by the Circuit

Court for Talbot County as is provided in cases of contested elections under the general powers set forth above, the Board of Canvassers shall have the particular powers, duties, and responsibilities set forth in this article. (Res. 53, passed 12/15/86, Resolution No. 6005, November 20, 2012.)

Article VI. Finance, Revenue and Taxation.

Sec. 1. Financial supervision.

The Mayor shall have complete supervision over the financial administration of the Town government. The Mayor may delegate, under his supervision, any of the financial powers and duties granted him by this Charter. The Mayor shall receive any assistance he or she requests with regard to financial matters from any Town officer or employee. (Resolution No. 6005, November 20, 2012.)

Sec. 2. Expenditures to be authorized by Council.

No public money may be expended without having been appropriated by the Council. (Resolution No. 6005, November 20, 2012.)

Sec. 3. Fiscal year.

The Town shall operate on an annual budget. The fiscal year of the Town shall begin on the first day of July and shall end on the last day of June in each year. Such fiscal year shall also constitute the tax year, the budget year, and the accounting year. (Resolution No. 6005, November 20, 2012.)

Sec. 4. Budget - Estimates used for preparation.

The Mayor, on such date as the Council may require, but at least sixty days before the beginning of any fiscal year, shall submit to the Council a budget and explanatory budget message for that purpose; at such date as the Mayor shall determine, the Mayor, with the assistance of such Town officers and employees as he or she requests, shall obtain from the head of each office, department, and agency (a) estimates of revenue and expenditures for the next fiscal year, detailed by organization units and character and object of expenditures; (b) such other supporting data as he or she may request; and (c) an estimate of all capital projects pending or which such office, department, or agency head believes should be undertaken (i) within the budget year and (ii) within the four next succeeding years. In preparing the budget, the Mayor shall review the estimates, shall meet with the head or other representative of the office, department, or agency concerned, and may revise the estimates as he or she deems advisable. (Resolution No. 6005, November 20, 2012.)

Sec. 5. Same - Message.

The budget message submitted by the Mayor to the Council shall explain the budget, shall contain an outline of the proposed financial policies of the Town for the budget year, and shall describe the important features of the budget plan. It shall set forth the reasons for salient changes from the previous year in cost and revenue items and shall explain any major changes in financial policy. It shall include a statement of pending capital projects of a capital program for the next four fiscal years. Attached to the budget message shall be such supporting schedules, exhibits, and other explanatory material, in respect to both current operations and capital improvements, as the Mayor shall believe useful to the Council. (Resolution No. 6005, November 20, 2012.)

Sec. 6. Same - Contents generally.

The budget shall provide a complete financial plan for the budget year. It shall contain in tabular form:

- (a) Comparative figures for the prior fiscal year.
- (b) Detailed estimates of all anticipated revenues applicable to proposed expenditures.
- (c) All proposed expenditures. (Resolution No. 6005, November 20, 2012.)

Sec. 7. Same - Public record.

The budget and all supporting schedules shall be a public record in the office of the Town Clerk and such items shall be available for public inspection. (Resolution No. 6005, November 20, 2012.)

Sec. 8. Same - Public hearing.

At the meeting of the Council at which the budget and budget message are submitted, the Council shall determine the place and time of a meeting, regular or special, at which the budget will be considered and at which any interested person may be heard concerning the budget. The Council shall give at least ten days notice of said meeting by an advertisement in one or more newspapers of general circulation in the Town. (Resolution No. 6005, November 20, 2012.)

Sec. 9. Issuance and signing of checks.

All checks issued in payment of all municipal obligations shall be signed by the Town Manager and shall be countersigned by the Mayor. (1906, ch. 458, sec. 84. 1916, ch. 301, Resolution No. 6005, November 20, 2012.)

Sec. 10. Audit.

The financial books and accounts of the Town shall be audited as of June 30 in each year by a competent person or persons appointed by the Council. The audit shall be presented to the Council and to the Mayor by the first day of October or as soon as practical after it is completed. The Council or the Mayor may order an audit of the financial books and accounts of the Town by a competent person or persons appointed by it or him or her at anytime it or he or she may deem it proper so to do. (1906, ch. 458, sec. 97B. 1910, ch. 365, sec. 97B (p. 1173). 194, ch. 103. 1951, ch. 44, sec. 1, Resolution No. 6005, November 20, 2012.)

Sec. 11. Taxation - Taxable property; limitations.

All real property and all tangible personal property within the corporate limits of the Town, or personal property which may have a situs there by reason of the residence of the owner therein, shall be subject to taxation for municipal purposes, and the assessment used shall be the same as that for State and County taxes; provided that said tax assessment shall not exceed in any one year fifty five (\$.55) cents to every one hundred dollars of assessable real property; provided further, that said limitation shall have no application to any tax laid for the payment of principal and/or interest on any promissory notes or bonds issued by the Town either before or after the adoption of this Charter. No authority is given by this Section to impose taxes on any property which is exempt from taxation by any act of the General Assembly. (1906, ch. 458, sec. 72. 1912, ch. 208. 1920, ch. 17. 1931, ch. 13, sec. 169. Res. No. 4, December 27, 1955; 1906, ch. 458, sec. 73; 1906, ch. 458, sec. 74, Resolution No. 6005, November 20, 2012.)

Sec. 12. Same - Industrial property.

To encourage industrial expansion and development in the Town of Easton, the Council by ordinance is authorized to exempt from taxation for municipal purposes, the buildings and equipment owned and operated by any manufacturing company or association within the corporate limits of the Town. Any exemption from taxation under the provisions of this Section may be extended to all manufacturing companies and associations within the Town engaged in the branch of manufacturing which will benefit by any such exemption; provided, that any such abatement and exemption shall be limited to a period of five years from the passage of the ordinance granting the same; the Council shall keep a public record of all abatements and exemptions made by it, as aforesaid. No abatement may be made for a fiscal year after July 1 of that year. (1906, ch. 458, sec. 72. 1912, ch. 208. 1920, ch. 17. 1931, ch. 13, sec. 169. Res. No. 4, December 27, 1955, Resolution No. 6005, November 20, 2012.)

Sec. 13. Same - Agricultural property.

The Town of Easton by action of the Council may exempt from taxation all agricultural property within the Town or may levy a lower tax rate thereon than is levied on other property within the Town. For the purposes of this Section, the term "agricultural property" shall include all unimproved land used exclusively for agricultural purposes, including any residences, barns, stables, and similar improvements located thereon, and all farming implements and stock used in connection therewith. (Resolution No. 6005, November 20, 2012.)

Sec. 14. (Reserved).

Sec. 15. Same - tax year and due date; discounts, interest on overdue taxes.

The Council shall make their annual levy on or before the regular meeting in June of each year, and the same shall be due and payable on the first day of July of the year of the levy; and on all taxes paid on or before the first day of September a discount of three percent may be allowed; on the first day of October next succeeding the levy thereof taxes shall be deemed to be in arrears and interest shall be charged and collected on all taxes not then paid, and the Town Finance Officer shall take the discount from or add the interest to the tax bills regularly, in the manner aforesaid, and shall note the same upon his or her books and upon receipt given for taxes so paid; but the discount allowed by this Section shall not be made to any person, persons, or corporate institutions, unless the whole amount of taxes due by such person, persons or corporate institutions for the current year are paid at the time of making such discount. (1906, ch. 458, sec. 80; 1906, ch. 458, sec. 97G. 1918, ch. 134. Res. No. 5, December 27, 1955; Res. No. 39, 1, 10/15/73, Resolution No. 6005, November 20, 2012.)

Sec. 16. Same - Notice, payment and collection of overdue taxes.

The Finance Officer shall deliver and mail to the last known post office address of each delinquent taxpayer an account of his or her assessment and the taxes and interest due thereon, with a notice to said delinquent thereto attached, that unless payment be made in full on or before a specific date after the delivery of said notice that the same will be collected by process of law. (1906, ch. 458, sec. 81, Resolution No. 6005, November 20, 2012.)

Sec. 17. Same - Liens for unpaid taxes and moneys.

(a) All taxes due and owing by any taxpayer upon real or personal property within the Town shall be and constitute a lien on both said real and personal property; provided, however, that such real property may be sold to pay the delinquent taxes without regard to the existence of personal property.

(b) All sums of money due and owing to the Easton Utilities Commission for sanitary sewer, water, electric or gas rentals or services, shall be and constitute a lien upon the real property to or in which such sewer, water, electric or gas service is supplied, and said real property may be sold to satisfy such lien or liens. (1906, ch. 458, sec. 85; 1920, ch. 51, Resolution No. 6005, November 20, 2012.)

Sec. 18. Same - Tax bills.

Immediately after the levy is made by the Council in each year, the Finance Officer shall give notice of the making of the levy in one or more newspapers of general circulation in the Town. The Finance Officer shall make out and mail or deliver in person to each taxpayer or his or her agent a bill or account of the taxes due from him or her. This bill or account shall contain a statement of the amount of real and personal property with which the taxpayer is assessed, the rate of taxation, the amount of taxes due, and the date from which they will bear interest. In case the owner or his agent cannot be found, the Finance Officer shall attach the bill or account to a piece of the real property, or deliver it to the servant or bailee in custody of the personal property so assessed. The Finance Officer shall keep a copy of the bill or account with a memorandum thereon of the date of mailing, delivering, or posting on the property, as the case may be, of such bill, and such memorandum shall be prima facie evidence of such mailing, delivering, or posting. (1906, ch. 458, sec. 79, Resolution No. 6005, November 20, 2012.)

Sec. 19. Authority to borrow money and issue and sell bonds or notes.

(a) The Town of Easton shall have the power to borrow upon the full faith and credit of the Town such sum or sums of money as it shall deem proper for municipal purposes in the manner prescribed by State law applicable to the borrowing of money and the issuance of bonds or tax anticipation notes by municipal corporations.

(b) In addition, and without limitation by sections 31 to 34, inclusive, of Article 23A of the Annotated Code of Maryland or any other provision of general law, the Town may, by ordinance, from time to time borrow upon the full faith and credit of the Town such sum or sums of money for any public purpose and may issue and deliver its notes or other evidences of the Town's obligation (including renewal or refunding notes or bond anticipation notes) to mature not more than five (5) years from the date of issue and for the payment of which the Town may designate such source or sources of funds, including tax or other revenues, as it deems appropriate to the purpose for which the borrowing is to be made. The notes or other evidences of obligation may be sold upon such terms, at public or private sale, and shall be executed and delivered in such manner and upon such conditions as the authorizing ordinance shall provide. (1906, ch. 458, sec. 976; 1918, ch. 134. Res No. 5, December 27, 1955; Res. No. 43, 2/17/75, Resolution No. 6005, November 20, 2012.)

Sec. 20. Power to borrow for construction or purchase of industrial buildings.

The Town of Easton may borrow upon the full faith and credit of the Town such sum or sums of money as it deems proper and shall deliver therefore promissory notes, bonds or other certificates of indebtedness which shall be based upon the full faith and credit of the Town, said sum or sums of money to be used for the purpose of defraying the cost of acquiring any industrial building or buildings, either by purchase or construction, but only after an ordinance or resolution has been adopted by the legislative body of the municipality specifying the proposed undertaking, the amount of money to be borrowed, the manner by which it is to be borrowed, and the maximum rate of interest to be paid. The ordinance or resolution shall further provide that the industrial building is to be acquired pursuant to the provisions of this Section, and shall also provide that the industrial building is to be acquired for a bona fide tenant, as evidenced by a letter of intent or similar agreement between the prospective tenant and the municipality. Where differences exist between the methods of financing specified by Article 23A, Annotated Code of Maryland (1957 Ed.), Sec. 31 through 39, inclusive, other provisions of State law, or this Section, each shall be considered as alternative methods which the Town may select at its discretion. In any type of financing the Council may enter into negotiations with regard to the sale of bonds or other indicia of indebtedness and sell the same at private sale without advertisement or publication of notice of sale or solicitation of competitive bids; any public local or public general law to the contrary notwithstanding. (Ch. amend. No. 28, December 28, 1964, Resolution No. 6005, November 20, 2012.)

Sec. 21. Special assessment districts for off-street parking facilities.

(a) The Town of Easton have the power to establish special assessment districts for off-street parking facilities in limited and determinable areas and to levy special assessments upon the real and personal property within such areas, which special assessment shall be used solely for the purpose of paying the cost of acquiring and developing off-street parking facilities.

(b) The boundaries of any special assessment district established hereunder to provide off-street parking facilities may be established by Ordinance or Resolution of the Council of the Town of Easton shall determine. No special assessment district shall be established unless prior to the final passage of such Ordinance or Resolution, public notice is given by notice inserted in two successive issues of a newspaper published in the Town of Easton, the last issue of which shall be published within ten days of the day on which a hearing is held by the Town of Easton. This notice shall further include a description of the boundaries of the special assessment district proposed, the time and place of the hearing to be held thereon, a statement of the special assessment proposed to be levied as well as a statement of the class of properties exempt from said levy, if exemption is proposed.

(c) The Council of the Town of Easton may exempt from the levy hereby authorized properties as follows:

1. Properties used for residential purposes only which provide an "off-street" parking space for each family. (Resolution No. 6005, November 20, 2012.)

2. Properties furnishing off-street parking facilities equal to the requirements of any zoning ordinance or any Off-Street Parking Ordinance or Resolution passed in pursuance of the authority hereby granted.

(d) The special assessment hereby provided shall constitute a lien against the respective properties upon which levied until paid, and shall be collectible and bear interest in the same manner as all other Town, real estate ad valorem taxes; any levy made hereunder shall be considered as being made for the purpose of servicing municipal bonds and shall not be used for general revenue purposes, and shall not be included in any computation of any limitation upon the taxing power of the Town of Easton which may be established by any other section of this Charter. (Resolution No. 6005, November 20, 2012.)

(e) Borrowing. The Town of Easton is hereby authorized to borrow whatever funds the Council determines, by Resolution duly passed, to be necessary to finance any off-street parking facilities, including the acquisition of access to and egress from off-street parking facilities, and to evidence such borrowing by the issuance of notes, tax anticipation notes or such other indicia of indebtedness as the lender or lenders may request.

(f) The Council of the Town of Easton is hereby authorized to enact appropriate legislation to amend any existing ordinance and/or resolution relating to special assessment districts for off-street parking facilities in order to eliminate therefrom any requirement that the special assessment levied thereby on property be limited to a rate not to exceed One Dollar (\$1) per \$100.00 of assessed valuation per annum. (Res. No. 37, July 17, 1972; Am. Res. No. 48, Oct. 18, 1982, Resolution No. 6005, November 20, 2012.)

Article VII. Town Administration

Sec. 1. Town Manager - Appointment; Qualifications.

There shall be a full-time Town Manager, who shall be appointed by the Mayor with the advice and consent of the Council. The Town Manager shall have, prior to appointment, a master's degree in business or public administration from an accredited college or university or at least five years' experience as an executive or administrator either in public administration or private business or an equivalent combination of education and experience. The compensation of the Town Manager shall be established in the annual budget of the Town. The Mayor may enter into a contract of employment with a Town Manager, provided that such contract shall be approved by the Council. (Resolution 5893, Resolution No. 6005, November 20, 2012.)

Sec. 2. Town Manager - Powers and Duties.

The Town Manager shall be directly responsible to the Mayor for the day-to-day operation of the Town. In this connection, the Town Manager shall exercise all administrative powers and authority delegated by the Mayor. The Town Manager shall be the direct subordinate of the Mayor and the immediate supervisor of each department director. The Town Manager shall also have all powers and duties specifically granted by this Charter. Except as provided by this Charter, no duties, functions or powers shall be assigned to or removed from the Town Manager by the Council. (Resolution 5893, Resolution No. 6005, November 20, 2012.)

Sec. 3. Finance Officer - Appointment, Qualifications.

There shall be a full time Town Finance Officer. The Finance Officer shall be appointed by the Mayor with the advice and consent of the Council. The Finance Officer shall be licensed to practice certified public accountancy in the State of Maryland and shall have at least five years experience in that or an equivalent field. The compensation of the Finance Officer shall be established in the annual budget of the Town. The Mayor may enter into a contract of employment with the Finance Officer, provided that such contract shall be approved by the Council. (Resolution 5893, Resolution No. 6005, November 20, 2012.)

Sec. 4. Finance Officer - Powers and Duties.

The financial powers of the Town, except as otherwise provided by this Charter, shall be exercised by the Finance Officer under the direct supervision of the Mayor and the Town Manager. The Finance Officer shall be: (1) the collector of taxes and of all other municipal sums receivable; (2) the treasurer of the Town; (3) authorized to enforce the payment of taxes levied by the Council, by suit or by sale or otherwise, and to convey title to any real or personal property sold for nonpayment of taxes; (4) the custodian of municipal assessment books and tax records; (5) authorized to issue certified statements of taxes due and unpaid; (6) authorized to act as general assessor for the Town, to the extent that such functions are not pre-empted by the laws of the State of Maryland; (6) authorized to exercise the same powers, duties and liabilities relating to taxes as those possessed by the State and County tax collectors as provided for by the laws of the State of Maryland; and (7) to deposit all taxes and moneys received or collected in a bank or other institution authorized by law to accept such deposits. (Resolution 5893, Resolution No. 6005, November 20, 2012.)

Sec. 5. Finance Officer - Bond; Surety empowered to enforce tax payments

The Finance Officer shall provide a bond with such corporate surety and in such amount as the Council may require. In the event of the bond of any Town Finance Officer becoming liable to the Town for any unpaid or uncollected

taxes, the sureties on said bond shall be empowered to enforce the payment of said taxes in the same manner as the Finance Officer could have done. (Resolution 5893, Resolution No. 6005, November 20, 2012.)

Sec. 6. Town Clerk.

The Mayor shall appoint, with the advice and consent of the Council, a Town Clerk. In addition to such other duties and powers as the Charter may provide and the Council may by ordinance or resolution direct, it shall be the duty and power of the Town Clerk to attend all meetings of the Council and act as clerk thereof. The compensation of the Town Clerk shall be established in the annual budget of the Town. (Resolution 5893, Resolution No. 6005, November 20, 2012.)

Sec. 7. Vacancy.

In case of absence or temporary incapacity in the office of Town Manager, Town Finance Officer or Town Clerk, the Mayor, by and with the consent of the Council, shall fill said office for such period of temporary absence. (Res. 5893, passed 11/13/06, Resolution No. 6005, November 20, 2012.)

Article VIII. Town Attorney.

Sec. 1. Appointment and compensation.

The Town Attorney shall be appointed by the Mayor by and with the advice and consent of the Council. His or her compensation shall be determined by the Council. (1906, ch. 458, sec. 67. 1910, ch. 365, sec. 67. 1937, ch. 26. Res. No. 17, May 19, 1958; 1906, ch. 458, sec. 975, Resolution No. 6005, November 20, 2012.)

Sec. 2. Qualifications.

The Town Attorney shall be a member of the bar of the Maryland Court of Appeals who has practiced law in the Town of Easton for not less than one year preceding his or her appointment. (Resolution No. 6005, November 20, 2012.)

Sec. 3. Duties.

(a) The Town Attorney shall be the legal adviser of the Town of Easton and shall have general supervision and direction of all legal business of the Town. (Resolution No. 6005, November 20, 2012.)

(b) The Town Attorney shall have charge of the preparation and trial of all suits, actions, and proceedings of every kind to which the Town shall be a party in any court, state or federal, or before any trial magistrate when requested by the Mayor, and of all actions brought to enforce the Town Code and ordinances of the Council or to punish violations thereof. (Resolution No. 6005, November 20, 2012.)

(c) Upon the request of the Council, or any member thereof, the Mayor, or any officer of the Town, the Town Attorney shall give written advice on all questions of law which may be referred to him or her. (Resolution No. 6005, November 20, 2012.)

(d) The Town Attorney shall prepare ordinances for introduction into the Council. (Resolution No. 6005, November 20, 2012.)

(e) The Town Attorney shall prepare, examine, and approve as to form all the contracts, specifications, deeds, and other legal papers of the Town. (Resolution No. 6005, November 20, 2012.)

(f) The Town Attorney shall perform such other duties as this Charter, the Mayor, or the Council may require. (Resolution No. 6005, November 20, 2012.)

(g) The Council shall have the authority to appoint special counsel to assist the Town Attorney whenever deemed desirable. (1906, ch. 458, sec. 975., Resolution No. 6005, November 20, 2012.)

Article IX. Town Engineer.

Sec. 1. Appointment; term; removal; salary.

The Town Engineer shall be appointed by the Mayor by and with the advice and consent of the Council. The Town Engineer shall hold office until his or her resignation or until his or her removal as provided herein, and shall receive such compensation for services as the Council shall determine. The Town Engineer may be a full-time or part-time staff member or may be an outside consultant hired to fulfill some or all of the Town Engineer's duties. (1906, ch. 458, sec. 64; 1906, ch. 458, sec. 70B. Res. No. 15, June 5, 1956, Resolution No. 6005, November 20, 2012.)

Sec. 2. Qualifications.

The Town Engineer shall be a trained engineer holding a degree from some recognized school or college evidencing his or her competency as an engineer and shall be registered as a Professional Engineer in the State of Maryland. The Town Engineer shall have such other qualifications and experience as the Council may deem requisite. (1906, ch. 458, sec. 70B. Res. No. 15, June 5, 1956, Resolution No. 6005, November 20, 2012.)

Sec. 3. Powers and duties.

In addition to such other powers and duties as this Charter or the Council may require the Town Engineer shall have the following powers and duties:

- (a) The Town Engineer shall prepare plans, give all lines and grades, write and compile all specifications for and supervise construction of any and all paving and drainage work undertaken by the Town, shall certify to all payments made by the Town for such work, and shall supervise such other functions and departments of the Town government as the Mayor and/or Council from time to time may direct. (Resolution No. 6005, November 20, 2012.)
- (b) The Town Engineer shall render any and all engineering service which may be required of him or her by the Mayor and/or Council. (Resolution No. 6005, November 20, 2012.)
- (c) The Town Engineer shall act as consultant to the Easton Planning and Zoning Commission and the Board of Zoning Appeals. (1906, ch. 458, sec. 70B. Res. No. 15, June 5, 1956, Resolution No. 6005, November 20, 2012.)

Article X. Police.

Sec. 1. Chief of Police - Appointment and removal.

The Mayor, by and with the advice and consent of the Council, shall appoint a competent person to be Chief of Police who shall hold office until his or her successor has been qualified, unless sooner removed as authorized herein. (1906, ch. 458, sec. 68. 1910, ch. 365, sec. 68 (p. 1170). 1914, ch. 142, Res. No. 12, May 22, 1956, Resolution No. 6005, November 20, 2012.)

Sec. 2. Same - Salary.

The compensation for the Chief of Police shall be established in the annual budget of the Town. (1906, ch. 458, sec. 68. 1910, ch. 365, sec. 68 (p. 1170). 1914, ch. 142, Res. No. 12, May 22, 1956, Resolution No. 6005, November 20, 2012.)

Sec. 3. Same - Report to council.

The Chief of Police shall report, upon request, to meetings of the Council for the purpose of furnishing any desired information concerning any of the affairs of the Town or upon matters which may be under considerations by the Council. (1906, ch. 458, sec. 68. 1910, ch. 365, sec. 68 (p. 1170). 1914, ch. 142, Res. No. 12, May 22, 1956, Resolution No. 6005, November 20, 2012.)

Sec. 4. Policemen generally - Appointment.

The Chief of Police, by and with the advice and consent of the Police Board, shall have the power to appoint such number of policeman as may be required for the protection of the citizens of the Town. (1906, ch. 458, sec. 68, 1910, ch. 365, sec. 68 (p. 1170). 1914, ch. 142, Res. No. 12, May 22, 1956, Resolution No. 6005, November 20, 2012.)

Sec. 5. Duties of police.

In addition to such other duties and powers as the Charter may provide and the Council may by ordinance or resolution direct, it shall be the duty and power of the Town police to prevent and detect crime, to apprehend criminals, to enforce the criminal and motor vehicle laws of the State of Maryland and Town of Easton and to arrest any person for the violation of the aforesaid laws wherein an arrest for such violation is provided. Said Town police are to be peace officers and the have the same powers with respect to criminal matters and the enforcement of the laws relating thereto as sheriffs, constables, state police, police officers, and peace officers as such officers now have and hereafter may be granted within Talbot County. (1906, ch. 458, sec. 68. 1910, ch. 365, sec. 68. (p. 1170). 1914, ch. 142, Res. No. 12, May 22, 1956, Resolution No. 6005, November 20, 2012.)

Article XI. Transitional Provisions.

Sec. 1. Pending matters.

All rights, claims, actions, orders, contracts and legal or administrative proceedings shall continue except as modified pursuant to the provisions of this Charter and in each case shall be maintained, carried or dealt with by the Town department, office or agency appropriate under this Charter. (Resolution No. 6005, November 20, 2012.)

Article XII. Miscellaneous Provisions.

Sec. 1. Oath of office.

Each person elected or appointed to any office of honor, profit or trust under the government of the Town of Easton shall before assuming the duties of his office take, and subscribe in a book prepared by the Town Clerk for the purpose, the following oath or affirmation: I _____ do swear (or affirm) that I will support the Constitution of the United States, and that I will be faithful and bear true allegiance to the State of Maryland and support the Constitution and laws thereof, and that I will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of _____ according to the Constitution and laws of this State. (1906, ch. 458, sec. 97R, Resolution No. 6005, November 20, 2012.)

Sec. 2. Charter powers not exclusive.

The enumeration of particular powers in this Charter shall not be held or deemed to be exclusive, and the Town shall have such other powers as are incident to those specifically mentioned or as are a necessary consequence of the powers herein conferred. In addition to the powers enumerated in this Charter, the Town shall have all powers, rights, and privileges now or hereafter granted or made available to a municipal corporation by the Constitution and laws of the State of Maryland. (Resolution No. 6005, November 20, 2012.)

Sec. 3. Present consistent State and Town law continued if effect.

All Charter provisions, Code provisions, ordinances and regulations of the Town, and State law in force at the effective date of this Charter, insofar as they or any portion thereof are not inconsistent with the provisions of this Charter, shall remain in force until amended or repealed by law. (1906, ch. 458, sec. 97Q, Resolution No. 6005, November 20, 2012.)

Sec. 4. Separability.

If any provision of this Charter is held invalid, the other provisions of the Charter shall not be affected thereby. If the application of the Charter or any of its provisions to any person or circumstances is held invalid, the application of the Charter and its provisions to other persons or circumstances shall not be affected thereby.

Sec. 5. Charter amendments.

Amendments to this Charter shall be made in accordance with Article 11-E of the Constitution of Maryland and Article 23A, section 11-18 of the 1957 Annotated Code of Maryland, as amended, and such amendments shall have the same force of law as if they had been enacted by the General Assembly of the State of Maryland.

Sec. 6. Penalties for misdemeanors and municipal infractions.

(a) Whenever in this Charter, the Town Code, or in any resolution or ordinance adopted pursuant to this Charter or otherwise lawfully adopted, an act or omission to act is declared to be unlawful or a misdemeanor, any person found guilty of such act or omission to act shall be subject to a fine or imprisonment or both according to the limits set forth in said resolution or ordinance, but in no event shall the fine or imprisonment exceed the limits set forth in Article 23A, § 3(a) of the Annotated Code of Maryland or corresponding future provision thereof. If no limit for the fine and/or imprisonment is contained in any ordinance or resolution of the Town, then the fine and/or imprisonment shall be the maximum fine and/or imprisonment allowed by law. Imprisonment in default of fine and costs shall be regulated by the provisions of Article 38 § 4 of the Annotated Code of Maryland, or corresponding future provision thereof. Each day on which such act or omission to act occurs shall constitute a separate offense. (Resolution No. 6005, November 20, 2012.)

(b) Whenever in this Charter, the Town Code, or in any resolution or ordinance adopted pursuant to this Charter, or otherwise lawfully adopted, an act or omission to act is declared to be a "Municipal infraction", it shall be a civil offense, and any person found guilty of such act or omission to act shall be guilty of a municipal infraction and shall be subject to a fine according to the limits set forth in the resolution or ordinance, but in no event shall the fine exceed the limits set forth Article 23A, §3(b) of the Annotated Code of Maryland, or corresponding future provisions thereof. Each day upon which such act or omission to act occurs shall constitute a separate offense. The Council may adopt a schedule of fines for municipal infractions by resolution or ordinance. If a fine for a specific type of municipal infraction is not set forth in any resolution or ordinance of the Town, then the fine shall be the maximum fine allowed by law. (Res. 47, passed on 8/17/78, Resolution No. 6005, November 20, 2012.)

Sec. 7. Liens

In addition to any other remedies available at law, the Mayor and Council may provide by ordinance that any valid charges, taxes or assessments made against any real property within the Town shall be liens upon such property collectible in the same manner in which municipal real estate ad valorem taxes are collected. (Resolution No. 6005, November 20, 2012.)

Sec. 8. Effective date.

This Charter shall become effective on November 20, 2012.