

**EASTON POLICE DEPARTMENT
ADMINISTRATIVE ORDER
CHAPTER 5: COUNSELING AND DISCIPLINE**

	Title: Authority and Responsibility		Number: 05-1
	Effective: December 29, 2011	Revised: Oct. 1, 2016	General Order #16-008
	<input type="checkbox"/> New <input checked="" type="checkbox"/> Amends	Notes: Replaces Administrative Manual Chapter 5-1.0 (12-11)	
Authority: _____ <div style="text-align: center;">Chief of Police</div>			Total Pages: 2

5-1.0 PURPOSE

The purpose of this General Order is to establish the authority under which the Department's Rules and Regulations and Department Values that guide the conduct expected of all members is enforced.

5-1.1 DEFINITIONS/ABBREVIATIONS

LEOBR Law Enforcement Officers' Bill of Rights

5-1.2 FORMS

None

5-1.3 POLICY

The integrity of the Easton Police Department is dependant upon the personal conduct, integrity and discipline of each member. The Easton Police Department through fairness and objectivity has created Departmental guidelines that all members are expected to follow.

5-1.4 AUTHORITY

1. The Chief of Police shall have the power to make any rules, regulations and procedure necessary to ensure competent and efficient operation and management of the Easton Police Department.
2. The authority of the Chief of Police shall also include the power to suspend, amend, rescind, abrogate, or cancel any rule, regulation or procedure adopted by him or by a former Chief.
3. Administrative charges may be lodged against:
 - a. A member for acts of omission or commission, regardless of duty status.
 - b. Any member, whether in a paid or volunteer capacity, for:
 - 1) Violations of the Department's Rules, Regulations, or Policies and Procedures.
 - 2) Violations of any federal, state, or local laws.
 - 3) Conduct detrimental to the good order, efficiency, or discipline of the

Department.

4. Departmental disciplinary procedures shall be applied to all sworn members in conformance with the Law Enforcement Officers' Bill of Rights.
5. All records and documents related to disciplinary procedures shall be held strictly confidential.

5-1.5 COMMANDERS

1. Commanders have the ultimate responsibility of ensuring the integrity and reputation of the Easton Police Department through fair and equitable investigation of internal matters and application of disciplinary procedures where warranted.
2. Commanders will conduct all administrative investigations in compliance with the LEOBR.
3. Commanders must be sensitive to the concerns of the complainant and the needs of the member throughout the internal investigative process.

5-1.6 MEMBERS

1. Members are responsible for complying with Easton Police Department guidelines including all additions and amendments that may be promulgated and with all other orders and directives, either verbal or written, which may be issued by competent authority. Ignorance of the guidelines, procedures and orders of the Easton Police Department is not justification for any violation.
2. Members are responsible for their own acts and may not transfer to others the responsibility for executing or failing to execute any lawful order of police duty.