


**EASTON POLICE DEPARTMENT
ADMINISTRATIVE ORDER
CHAPTER 4: CODE OF CONDUCT**

	Title: Supporting Value - Respect		Number: 04-5
	Effective: December 29, 2011	Revised: 10/19/16	General Order #11-017
	<input type="checkbox"/> New <input checked="" type="checkbox"/> Amends	Notes: Replaces Administrative Manual Chapter 4-3.0 paragraph E – Respect (01-01)	
Authority: _____ <div style="text-align: center;">Chief of Police</div>			Total Pages: 2

4-5.0 PURPOSE

The purpose of this General Order is to establish rules and regulations for the conduct of all members required under the supporting Department Core Value of “Respect.”

4-5.1 DEFINITIONS/ABBREVIATIONS

FCC Federal Communications Commission

4-5.2 FORMS

None

4-5.3 POLICY

Members shall treat all coworkers with mutual respect, trust, and dignity. To this end, members shall comply with the following rules.

4-5.4 MUTUAL RESPECT

1. Members shall treat superior officers, subordinates and associates with mutual respect.
2. Members shall be courteous and civil at all times in their relationships with one another.
3. When on duty, and particularly in the presence of other members or the public, members shall refer to other members by rank.
4. Members shall address their subordinates, associates and supervisors professionally by not using abusive, violent, insulting or provoking language which could be deemed insulting to any person or group by reason of their gender, or racial or ethnic background.
5. Members shall maintain a professional attitude and manner when communicating by radio following FCC and Department regulations and procedures.

4-5.5 LOYALTY

Members are reminded that loyalty to the Department and to departmental associates is an important factor in Departmental morale and efficiency; therefore members shall maintain a loyalty to the Department and their associates, as is consistent with the law and professional ethics.

4-5.6 COOPERATION

Members are reminded that cooperation between the ranks and units of the Department is essential to effective law enforcement. Therefore, all members are strictly charged with establishing and maintaining a high spirit of cooperation within the Department.

4-5.7 CRITICISM/GOSSIP

Members shall not publicly criticize or ridicule the Easton Police Department, its members, Department policies and procedures, the Mayor and Council members of the Town of Easton, any State agency, the Maryland Judiciary, or any other police department and/or its members, their policies, or their officers by speech, in writing, or by expression in any other manner, when such speech, writing or other expression is defamatory, obscene, unlawful, exhibits a reckless disregard for truthfulness, or tends to undermine the operation of the Easton Police Department, other police departments, other State agencies, or the Judiciary by impairing their efficiency or interfering with the operation or maintenance of discipline.

4-5.8 COWARDICE

Members shall not display cowardice in the line of duty in any situation where the public or another police officer might be subjected to physical danger. Unless actually incapacitated themselves, officers will aid, assist, and protect fellow officers in time of danger or under conditions where danger might reasonably be impending.

4-5.9 ALTERING /DEFACING NOTICES

1. Members shall not mark, alter or deface any posted notice of the Department. Notices or announcements shall not be posted on bulletin boards without permission of a commanding officer.
2. No notices of a derogatory nature will be posted at any time.