


**EASTON POLICE DEPARTMENT
ADMINISTRATIVE ORDER
CHAPTER 3: ORGANIZATIONAL STRUCTURE AND AUTHORITY**

	Title: Organizational Structure		Number: 03-1
	Effective: December 29, 2011	Revised: 10/19/16	General Order # 11-044
	<input type="checkbox"/> New <input checked="" type="checkbox"/> Amends	Notes: Replaces Administrative Manual Chapter 3-1.0 and 3-2.0 (01-01)	
Authority: _____ Chief of Police			Total Pages: 2

3-1.0 PURPOSE

The purpose of this General Order is to outline the structure of the components that make up the Easton Police Department.

3-1.1 DEFINITIONS/ABBREVIATIONS

None

3-1.2 FORMS

None

3-1.3 AUTHORITY

Under Maryland State Law Article 5-207 of the Maryland Local Government Code, the Town of Easton is authorized to establish and maintain a Police Department. The Easton Charter (Article XVII), authorizes and establishes the Easton Police Department. The Chief of Police will act under the supervision of the Mayor and enforce the by-laws, resolutions, and ordinances of the Town and the laws of the State of Maryland. The Chief of Police and his subordinates shall maintain peace and good order within the jurisdiction. The organization of the Police Department will support the effective and efficient accomplishments of the departmental responsibilities and functions.

3-1.4 ORGANIZATIONAL STRUCTURE

1. The Easton Police Department organizational structure includes divisions, units, squads and individuals.

2. Each are assigned specific functional areas of responsibility, which include activities that are directly related to carrying out or supporting the Department's objectives.
3. The Department is divided into three (3) major divisions:
 - a) Patrol Division
 - b) Special Operations Division
 - c) Support Services Division

3-1.5 ORGANIZATIONAL CHART

1. The Department organizational chart will be updated annually to reflect the chain of command, lines of authority and communication, rank and grade, and personnel authorization.
2. A copy of the organizational chart shall be posted on the Administrative Notice Bulletin Board.
3. The Easton Police Department organizational chart can be found on figure 3.1.