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MINUTES OF THE
June 16, 2011 Meeting of the
Easton Planning & Zoning Commission

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Members Present: John Atwood, Chairman, and members, Dan Swann, Linda Cheezum, Steve Periconi and Tom Moore.

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Members Absent:

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Staff Present: Zach Smith, Current Planner, Lynn Thomas, Long Range Planner and Stacie Rice, Planning Secretary.

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Staff Absent:

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Mr. Atwood called the meeting of the Planning & Zoning Commission to order at 1:00 p.m. The first order of business was the approval of the minutes of the Commission's May 19, 2011 meeting. Upon motion of Mrs. Cheezum seconded by Mr. Swann the Commission voted 5-0 to approve the minutes.

The first item was the **Design Guidelines**. Mr. Thomas discussed with the Commission the Design Guidelines. Mr. Thomas proposed changing the Guidelines to specify that the current language applies only to areas "in-Town" (near but outside the Historic District). The other areas that need to be addressed are the Rt. 50 corridor and Major Retail Areas. Mr. Thomas asked the Commission for feedback regarding these issues. The Commission discussed the Draft Design Guidelines as well as future development of the Rt. 50 corridor in terms of design. Mr. Thomas is to draft guidelines for the Rt. 50 corridor to discuss at the next meeting and the "in-Town" Draft will be discussed at the August Planning Commission meeting.

The next item was the **Annual Report**. Mr. Thomas discussed the Annual Report with the Commission reviewing changes that have been made. The Commission voted unanimously to approve the 2011 Annual Report.

The next item discussed was the **Zoning Ordinance Amendments**. Mr. Thomas explained to the Commission that the Town Council will be voting on the amendments at their next meeting. He stated that there is one outstanding issue regarding LED signs. The Town Council discussed the LED signage at a public meeting with sign contractors present. The Council would like to see a longer "hold" time for the signs and also considered the possibility of grandfathering the existing signs but prohibiting the LED signs in the future. The Commission was not in favor of prohibiting the signs but was in favor of a longer hold time of up to 10 minutes. Mr. Thomas will report this information to the Town Council.

There being no further business the meeting was adjourned at 2:30 p.m. by motion of Mr. Periconi, seconded by Mr. Moore.

Respectfully submitted,

Stacie S. Rice
Planning Secretary