

**TOWN OF EASTON
PUBLIC WORKS DEPARTMENT
JOB DESCRIPTION**

POSITION: Maintenance Crew Member I

REPORTS TO: Maintenance Supervisor

JOB OBJECTIVES: Perform duties in the following areas: Pickup refuse in downtown area and town parks daily, Street Maintenance, Sign Maintenance and Storm Drain Repair. Fill in for Sanitation Crew when needed, Leaf collection for the Town of Easton.

JOB REQUIREMENTS: Must be able to perform heavy physical labor outdoors in all types of weather. Have ability to operate motor vehicles, riding mowers, chain saws, hand tools and leaf vac. May be required to operate town bucket truck. Must have or obtain a valid class B, CDL License, within six months of hire. Full time non-exempt position.

MAJOR JOB FUNCTIONS:

- A) Pick up refuse in downtown area, daily.
- B) Empty trash cans in town parks, daily.
- C) Street, Road and Alley repair.
- D) Sign installation, repair and maintenance.
- E) Operate bucket truck for utility pole painting operations.
- F) Operate riding grass mower.
- G) Leaf collection with vacuum equipment.
- H) Fill in for Sanitation crew as needed.
- I) Maintain, clean and perform minor maintenance to town equipment and vehicles.
- J) Drive vehicles over G.V.W. of 26000 lbs. when required.
- K) Operate all types of equipment, associated with Public Works.
- L) Assist other crews and perform other duties as directed by appropriate supervisor.

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this job. They are not intended to be exhaustive of all responsibilities, duties and skills required of the employee.