

THE TOWN OF EASTON, MD

Is accepting applications for Public Works Concrete Crew Member

Job Closing Date August 12, 2016

Applications can be picked up and returned to:

**The Town of Easton,
Human Resource Dept.,
14 S. Harrison Street, Easton, MD.**

EOE

JOB DESCRIPTION

POSITION: Concrete Crew Member

REPORTS TO: Concrete Crew Foreman

JOB OBJECTIVES: Perform maintenance, repairs and construction of town sidewalks, curbs, gutters, driveways, catch basins and other masonry task.

JOB REQUIREMENTS: Must be able to perform heavy physical labor outdoors in all types of weather. Must be able to lift and carry concrete forms. Have ability to set up, pour and finish concrete. Ability to drive vehicles over G.V.W. of 26000 lbs.

Must acquire CDL class B license within 6 months of hire date.

Full time non-exempt position.

MAJOR JOB FUNCTIONS:

- A) Remove concrete, dirt or any other material prior to setting up for new concrete.
- B) Hand dig and grade areas for concrete.
- C) Set up forms for concrete.
- D) Pour concrete.
- E) Finish concrete.
- F) Remove forms and clean forms.
- G) Back fill after finished concrete job.
- H) Install brick sidewalks.
- I) Load, transport and unload supplies and materials.
- J) Construct and repair basin for town storm drain systems.
- K) Use variety of hand and power tools such as concrete trowel, hammers, wrenches, shovels, picks, power tamp, drills, air hammers, chain saws, etc
- L) Drive vehicles over G.V.W. 26000 lbs. when required.
- M) Be available during weather related emergencies.
- N) Perform snow removal on town streets and other town owned property
- O) Flag traffic
- P) Maintain and clean tools, vehicles and equipment used by concrete crew.
- Q) Assist other crews and perform other duties as directed by appropriate supervisor.

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this job. They are not intended to be exhaustive of all responsibilities, duties and skills required of the employee.