

1  
2  
3 **TOWN OF EASTON, MARYLAND**  
4 **Easton Town Hall**  
5 **14 S. Harrison Street**

6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67

November 18, 2013

**PRESENT AT CONVENING**

9 Mayor Robert C. Willey  
10 Councilmember Megan M. Cook  
11 Councilmember Kelley K. Malone

12 Councilmember Pete Leshar  
13 Councilmember Leonard E. Wendowski, Sr.

14  
15 President Ford was excused.

16  
17 Also present was Town Manager Mr. Robert Karge, Town Attorney Mrs. Sharon VanEmburch, and Town Clerk  
18 Mrs. Kathy Ruf.

**TOWN CLERK ENTERTAINED MOTION FOR ACTING PRESIDENT OF COUNCIL.**

21  
22 At 7:00 p.m., Kathy Ruf, Town Clerk called the meeting to order due to the absence of Mr. Ford, President of the  
23 Council, and requested nominations for an Acting President of the Town Council. Pursuant to a motion from Mr.  
24 Wendowski, seconded by Ms. Malone and carried unanimously, Mr. Leshar was elected as the Acting President of  
25 the Council.

26  
27 Acting President Leshar took the President of the Council's seat.

**OPENING REMARKS BY MS. MALONE AND PLEDGE OF ALLEGIANCE.**

30  
31 Ms. Malone led those present in opening remarks and the Pledge of Allegiance.

**APPROVAL OF MINUTES OF NOVEMBER 4, 2013 MEETING.**

34  
35 Upon motion by Mr. Wendowski seconded by Ms. Malone and carried unanimously, minutes of the November 4,  
36 2013 meeting were approved.

**ITEMS BY MAYOR WILLEY.**

39  
40 Mayor Willey notified the Council that he will have an applicant for consideration for the Board of Appeals  
41 appointment.

42  
43 Mayor Willey stated that he is in receipt of a draft audit from the auditors. He stated that they will be finalizing the  
44 last fiscal year audit. An outbrief of the audit will be scheduled at an upcoming council meeting.

**ITEMS BY THE TOWN MANAGER.**

47  
48 Mr. Karge discussed the bids for the V Box Spreader

49  
50 Mr. Karge stated that he has a request from Pet Pantries for a fundraiser event November 21; 5:00 p.m. to 7:00  
51 p.m. at Shearer the Jewelers location. Mr. Karge stated that the request includes a pop up tent on the sidewalk.

52  
53 Upon motion by Mr. Wendowski, seconded by Ms. Malone and carried unanimously, the placement of the pop up  
54 tent on the sidewalk was approved with the condition that there would be adequate passage on the sidewalk for  
55 pedestrians.

**APPROVAL OF V BOX BID AS RECOMMENDED BY PUBLIC WORKS DEPARTMENT.**

56  
57 Upon motion by Mr. Wendowski seconded by Mrs. Cook and carried unanimously, the low bid for the V Box in  
58 the amount of \$15,716.00 from HA Dehart was approved as recommended by the Public Works Department.

**ITEMS BY THE TOWN ATTORNEY.**

61  
62  
63  
64 The Town Attorney Mrs. VanEmburch discussed the Planning and Zoning Commission meeting on Thursday  
65 which has two projects of interest scheduled; the architectural review for Dick's Sporting Goods and the site plan  
66 review for Harris Teeter.

68 The Town Attorney asked that Forest Conservation Plan questions be forwarded. Mr. Leshar stated that the staff  
69 needs more time. Mayor reached out to the county to work out the details.

70  
71 Mr. Wendowski stated that he is still waiting for information from Talbot County.

72  
73 **FIRE BOARD.**

74  
75 Chief Sonny Jones discussed Easton Fire Department's Activity summary January 1 through today.

76  
77 Chief Jones discussed complaints in relation to fire sirens. He stated that Talbot County Emergency Management  
78 Agency has made updates to the local fire alarms times. He stated that the fire siren will not blow after 11:00 p.m.  
79 unless there is no response from the crew.

80  
81 Saturday December 7, Easton Volunteer Fire Department will be participating with the Talbot Paramedic  
82 Association in the project Operation Safehome. They will be distributing free smoke alarm giveaways.

83  
84 Chief Engineer Jason Spies stated that he has updated drawings of the tower. He stated that he will e-mail  
85 drawings. He stated that the production of the new tower is on schedule.

86  
87 President Tim Knotts discussed the recent bull roast fundraiser and casino night. He stated that although attendance  
88 was down, the Department raised \$11,000. President Knotts stated that the mail-in fund drive is in progress. He  
89 stated that a cash bash fundraiser is planned for the spring. President Knotts stated that the Easton Fire  
90 Department's Christmas lights are LED and all new this year.

91  
92 Parliamentarian Barry VanVechten has also donated trains for a train show this year for an additional fundraiser.

93  
94 **REPRESENTATIVES FROM TISCHLER & ASSOCIATES TO BRIEF ON IMPACT FEE STUDY.**

95  
96 Mr. Karge introduced Julie Herlands and Meredith Hill, from TischlerBise. Ms. Herlands discussed Development  
97 Impact Fees, the updated recommendations, and the process to amend the current fees.

98  
99 **MS. BARBARA HEATLY TO PRESENT FINAL REPORT FOR THE JOINT OPPORTUNITY**  
00 **INITIATIVES.**

01  
02 Ms. Heatly stated that the previous presentation for Joint Opportunity Initiatives occurred October 2009. She  
03 discussed the history of passing Ordinance 594 in February 2012. Ms. Heatly discussed what worked and what did  
04 not work. She asked that Ordinance 594 be extended for future endeavors.

05  
06 Ms. Malone thanked the Town staff for the hours and hard work and the vision that was grand for The Joint  
07 Opportunities Initiative.

08  
09 **REVIEW OF INVOICES TOTALING \$645,699.09.**

10  
11 Upon motion by Ms. Malone seconded by Mrs. Cook and carried unanimously, invoices totaling \$645,699.09 were  
12 approved for payment.

13  
14 **ITEMS BY MEMBERS OF THE COUNCIL.**

15  
16 Ms. Malone thanked the 1500 volunteers for their help with the Waterfowl Festival. She stated that it was a wonderful  
17 weekend.

18  
19 Mr. Wendowski and Mrs. Cook wished everyone a safe Thanksgiving.

20  
21 **ADJOURN**

22  
23 At 8:04 p.m., upon motion by Mr. Wendowski, seconded by Ms. Malone and carried unanimously, Acting  
24 President Leshar adjourned the regularly scheduled council meeting.

25  
26  
27  
28 \_\_\_\_\_  
Kathy M. Ruf, Town Clerk