

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69

TOWN OF EASTON, MARYLAND
Easton Town Hall
14 S. Harrison Street

November 19, 2012

PRESENT AT CONVENING

Mayor Robert C. Willey
Council President John Ford
Councilmember Kelley K. Malone
Councilmember Pete Leshner
Councilmember Leonard E. Wendowski, Sr.
Councilmember Megan M. Cook

Also present was Town Manager Mr. Robert Karge, Town Attorney Mrs. Sharon VanEmburch, Town Planner Mr. Lynn Thomas and Town Clerk Mrs. Kathy Ruf.

OPENING REMARKS BY MS. MALONE AND PLEDGE OF ALLEGIANCE.

At 7:00 p.m., President Ford called the meeting to order. Ms. Malone led the audience in opening remarks and the pledge of allegiance.

APPROVAL OF MINUTES OF NOVEMBER 5, 2012 MEETINGS.

Upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, minutes of the November 5, 2012 meetings were approved.

ITEMS BY MAYOR WILLEY.

Mayor Willey discussed the Project Open Space swap opportunity for vacant lot 129 on Chapel Road where it may be possible to swap an acre at Easton Point. He stated the council will hear public input at the next meeting.

Mayor Willey discussed a \$41,000 grant from SHA for further expansion of Rails to Trails in Easton.

Mrs. Gould has advised that the Memorial Bricks for the Memorial Walk are still for sale for \$50 each.

Mayor Willey stated that a proposed promissory note will be forthcoming for a loan from Easton Utilities. He stated that it will be discussed in Open Session at the next Council meeting. The draft note will be for \$3 million with a five year payback at .9%. He discussed the projects to be included: a new tower fire truck, Aurora Street rebuild, salt storage building, Harrison Street Dover to South, Holiday Inn drainage and N Washington Street drainage.

Mayor Willey stated that Easton Fire Company has requested to use a piece of town property for training purposes. He proposes to use a part of Mistletoe Hall Farm until the end of next year.

Upon motion by Mr. Wendowski seconded by Mrs. Cook and carried unanimously, permission was granted to allow the use of a portion of Mistletoe Hall Farm for Fire Department training.

RESIGNATION FROM TALBOT HOUSING AUTHORITY.

Mr. Tom McDavid recently relocated to Florida and has resigned from the Talbot Housing Authority.

ITEMS BY THE TOWN MANAGER.

Mr. Karge advised the Council that the final phase for scheduling to once a week pickup for solid waste will occur next Monday for the Sycamore Avenue vicinity.

Mr. Karge reminded everyone again to put leaves alongside the curbs and not in the street gutters.

Mr. Karge advised that Homestead Tax Credit applications need to be submitted to the State. A copy can be obtained from State Department of Assessments.

The waiving of permits was discussed. The permit for St. Vincent De Sales which was recently abated was in the amount of \$106. Mr. Karge stated that the staff recommends waiving non-profit organizations with an approximate \$200 limit. He stated that the staff does not think it is appropriate to abate every not for profit permit.

70 Mr. Karge advised that the initial Impact Fee meeting with Tischler & Associates and Town Department heads
71 is scheduled for next week.

72
73 Mr. Karge drew the Council's attention to Resolution No. 6002; the District Court lease. He stated that the
74 terms effectively are the same as when the courthouse was built. He stated that the lease is for a ten year term.

75
76 Mr. Karge is in receipt of a letter from the Lions Club asking permission to sell Christmas trees on town
77 property.

78
79 Upon motion by Ms. Malone seconded by Mr. Leshner and carried unanimously, permission was granted for the
80 Lions Club to sell Christmas trees on Town property.

81
82 Mr. Karge advised that the low bid for the construction of the salt storage facility is in the amount of \$279,950
83 from Willow Construction. He stated that the funding for the facility is intended to be included in the amount to
84 be borrowed from Easton Utilities.

85
86 Mr. Karge asked for council approval for the Public Assembly Permit for the Ole Tyme Holiday Parade Dec. 1
87 at 6:30 p.m.

88
89 Upon motion by Ms. Malone seconded by Mr. Leshner and carried unanimously, the Public Assembly Permit
90 was approved.

91
92 Mr. Karge wished everyone a Happy Thanksgiving on behalf of the Council and staff.

93
94 Mr. Wendowski inquired about the Town of Easton audit. Mr. Karge advised that Mrs. Callahan is finishing
95 now and the auditors will be forwarding the audit soon.

96
97 Mr. Karge stated that money received from Red Speed for the speeding tickets must be used for a law
98 enforcement purposes only.

99
100 **ITEMS BY THE TOWN ATTORNEY.**

101
102 Mrs. VanEmburch discussed the hospital DAR workshop she recently attended. She stated that they have
103 revised the schedule and are moving forward.

104
105 Mrs. VanEmburch updated the Council on the Ethics law. She stated that the State Ethics Commission has
106 prepared a draft which must be incorporated and approved. The draft will then be forwarded to the council.

107
108 **DISCUSSION OF SB236 GROWTH TIER MAPS.**

109
110 Town Planner, Mr. Thomas discussed the State Bill 236. He stated that local governments must adopt the
111 growth tier maps. He discussed provisions and stated that local jurisdictions cannot approve major subdivisions
112 with any more than a maximum of eight lots on a septic system.

113
114 Mr. Thomas asked the council to approve the designation map. He stated that it may be necessary to adopt the
115 subsection in tier.

116
117 Upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, approval was granted allowing
118 Mayor Willey to sign the necessary documents to meet the December 31 deadline.

119
120 **RESOLUTION NO. 6012, "A RESOLUTION OF THE TOWN OF EASTON AUTHORIZING THE**
121 **EXECUTION AND DELIVERY OF A LEASE AGREEMENT BETWEEN THE TOWN OF EASTON**
122 **AND THE STATE OF MARYLAND FOR A DISTRICT COURT FACILITY LOCATED IN THE**
123 **TOWN OF EASTON.**

124
125 Upon motion by Ms. Malone seconded by Mr. Leshner and carried unanimously, Resolution No. 6012 was
126 approved.

127
128 **REVIEW OF INVOICES TOTALING \$642,477.29.**

129
130 Upon motion by Mr. Leshner seconded by Mr. Wendowski and carried unanimously, invoices totaling
131 \$642,477.29 were approved.

132
33 **ITEMS BY MEMBERS OF THE COUNCIL**

34
35 President Ford wished everyone a Happy Thanksgiving.
36

37
38
39
40
41
42
43

ADJOURN

At 7:37 p.m., upon motion by Mr. Leshner, seconded by Ms. Malone and carried unanimously, President Ford adjourned the regularly scheduled meeting.

Kathy M. Ruf, Town Clerk