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**TOWN OF EASTON, MARYLAND**  
**Easton Town Hall**  
**14 S. Harrison Street**

October 6, 2014

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**PRESENT AT CONVENING**

8 Mayor Robert C. Willey  
9 Council President John Ford  
10 Councilmember Megan M. Cook  
11 Councilmember Kelley K. Malone  
12 Councilmember Pete Leshner  
13 Councilmember Leonard E. Wendowski, Sr.

Also present was the Town Manager Mr. Robert F. Karge, Assistant Town Attorney Mr. Patrick Fitzgerald, Town Planner Mr. Lynn Thomas and Ms. Lorraine Gould for Town Clerk Mrs. Kathy Ruf.

**CALL TO ORDER.**

At 7:00 p.m., President Ford called the meeting to order.

**OPENING REMARKS BY MS. MALONE AND PLEDGE OF ALLEGIANCE.**

Ms. Malone gave opening remarks and led those present in the Pledge of Allegiance.

**APPROVAL OF MINUTES OF SEPTEMBER 15, 2014 MEETING.**

Upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, minutes of the September 22, 2014 meeting were approved as written.

**ITEMS BY MAYOR WILLEY.**

Mayor Willey discussed the extension of the rails-to-trails south from Dutchman's Lane. He stated that the project is on hold as there have been potential sightings of Delmarva Fox Squirrels.

Mayor Willey discussed the new 700 megahertz radios that will need to be installed in town vehicles. He stated that the cost could be \$1,500,000 to \$2,000,000 and may necessitate a bond. He asked the council to think about how to finance this expenditure.

Mayor Willey stated that he has had discussions with members of the Hospital Commission Shop and they are asking for parking waivers for their volunteers. He stated he will forward that letter and ask the council for consideration on how to proceed.

**CONFIRMATION OF MS. SINDY REYES' APPOINTMENT TO THE AFFORDABLE HOUSING BOARD.**

Upon motion by Ms. Malone seconded by Mr. Leshner and carried unanimously, Ms. Sindy Reyes appointment to the Affordable Housing Board was approved.

**ITEMS BY THE TOWN MANAGER.**

Mr. Karge expressed deepest condolences to the Town of Easton's Town Attorney, Ms. Van Emburgh, on the recent passing of her father.

Mr. Karge stated that loose leaf pickup will commence October 13 by the Public Works Department.

Mr. Karge stated that Public Works has solicited and received two bids for a forestry truck for daily operations as requested in the budget. He stated that after the bids were opened, one of the companies realized a mistake. Public Works recommended accepting the remaining low bid in the amount of \$138,783 from Cal Tech Industries.

Upon motion by Mr. Leshner seconded by Mrs. Cook, the bid was approved.

Mr. Karge discussed a municipality in Kentucky that had contacted him regarding the Town's Sutphen tower truck that is for sale.

Upon motion by Mr. Leshner seconded by Mrs. Cook and carried unanimously, Mr. Karge was given approval to proceed with negotiations.

Discussion occurred regarding the new fire truck and the cable that is being replaced by the manufacturer.

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71 **APPROVAL OF PUBLIC ASSEMBLY PERMIT.**  
72

73 Mr. Karge discussed the First Baptist Church's Fall Festival as an alternative to trick-or-treating scheduled for  
74 October 31, 2014 and stated that it has been approved by Chief Spencer. Mr. Karge stated that he will confirm that  
75 neighbors have been notified.  
76

77 Upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, the Annual Academy of the Arts  
78 Museum Craft Show and Sale on October 17 – 19, 2014 was approved with the caveats as requested regarding  
79 closing of the street and parking waiver.  
80

81 **PARKING LOT EXPANSION PROJECT AT NORTH EASTON PARK.**  
82

83 Mr. Karge discussed a parking expansion project that could be completed with in-house labor at North Easton Park  
84 by moving fencing back and using material already on hand. He stated that the Park Board has approved the plan.  
85 Mr. Karge stated that 30 parking spaces will be gained with the project.  
86

87 Upon motion by Ms. Malone seconded by Mr. Leshner and carried unanimously, approval was granted to complete  
88 the parking lot expansion at North Easton Park.  
89

90 Mr. Karge stated that the Airport has notified the Town that they intend to begin Mistletoe Hall Farm tree removal  
91 today. He discussed removal techniques and the requirements of MDE.  
92

93 **PRESENTATION OF EXTRA MILE PROCLAMATION.**  
94

95 President Ford read the Extra Mile Proclamation encouraging citizens to maximize their personal contribution to  
96 the community and acknowledge all those who are inspirational in their efforts and commitment to make their  
97 organizations, families, community, country or world a better place.  
98

99 President Ford stated that November 1 will be recognized as Extra Mile Day in Easton.  
00

01 President Ford acknowledged the Town of Easton Boards and Commission members and the officers of the Easton  
02 Volunteer Fire Department.  
03

04 **PUBLIC HEARING TO DISCUSS THE REQUEST OF RAUCH, INC., (APPLICANT) ON BEHALF OF**  
05 **TRED AVON LLC, FOR A PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT TO PERMIT THE**  
06 **CONSTRUCTION OF A 2,338 SQUARE FOOT ADDITION TO EASTON EYE CARE IN THE TRED**  
07 **AVON SQUARE SHOPPING CENTER.**  
08

09 At 7:25 p.m., President Ford opened the Public Hearing for an amendment to the Planned Unit Development to  
10 permit the construction of 2,338 square foot addition to Easton Eye Care in the Tred Avon Square Shopping  
11 Center.  
12

13 Town Planner Mr. Thomas discussed the application and process for an amendment for the Planned Unit  
14 Development.  
15

16 President Ford asked for comments from the audience. There were none.  
17

18 At 7:28 p.m., President Ford closed the Public Hearing.

19 President Ford asked for consensus from the council and if there was any opposition to the application. There was  
20 none.  
21

22 **APPROVAL OF TEMPORARY CONCESSION VENDORS FOR 2014 WATERFOWL FESTIVAL.**  
23

24 Mr. Karge stated that the Waterfowl Festival Transportation Plan will be reviewed at the next meeting.  
25

26 Upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, the 2014 Temporary Food  
27 Concession Vendors for the Waterfowl Festival were approved.  
28

29 **ADJOURN.**  
30

31 At 7:30 p.m., upon motion by Mr. Leshner seconded by Ms. Malone and carried unanimously, President Ford  
32 adjourned the regularly scheduled meeting.  
33  
34