

1 **TOWN OF EASTON, MARYLAND**
2 **Easton Town Hall**
3 **14 S. Harrison Street**
4 **Budget Workshop**

5 April 12, 2010

6
7 **PRESENT AT CONVENING**

8
9 Mayor Robert C. Willey
10 Councilmember Kelley K. Malone
11 Councilmember Leonard E. Wendowski
12 Councilmember Megan M. Cook
13 Council President John F. Ford

14
15 **IN ATTENDANCE**

16
17 Also in attendance were the Town Manager Mr. Karge, and Town Clerk Mrs. Ruf.

18
19 **CONVENING**

20
21 President Ford called the meeting to order at 6:30 p.m. and led those present in the Pledge of
22 Allegiance.

23
24 Mayor Willey stated that the budget as submitted by Public Works is on target.

25
26 **Superintendent of Public Works Michael Dickerson and Assistant to the Town Engineer Brian**
27 **Hause.**

28
29 Mr. Dickerson discussed the requests in the Public Works budget. He stated that the request for tools is
30 an annual request.

31
32 Mr. Wendowski asked about the line item for professional services. Mr. Hause stated that the amount
33 is for engineering services.

34
35 Mr. Leshar joined the meeting at 6:36 p.m.

36
37 Mr. Dickerson discussed the tipping fee and the necessity to sort the large pickup for better rates.

38
39 Mr. Dickerson discussed the federally mandated changes for rules for municipalities to upgrade street
40 signs and to take inventory of signs. He stated that the last set of changes go into effect is 2018.

41
42 Discussion occurred regarding the schedule of streets to be paved and proposed sidewalk maintenance
43 and construction.

44
45 Capital items were discussed. Mr. Dickerson stated that \$190,000 is in the budget for additional tipper
46 cans for half of the town that is not serviced by automated truck. The rest of the town will be budgeted
47 in 2013. A loader was included this year that was cut from last year's budget.

48
49 Mr. Dickerson discussed specifying upcoming projects for future budgets.

50
51 Mr. Hause discussed the Marlboro Road five lane widening project, the Glebe Road job and Harrison
52 Street renovations.

53
54 Mr. Hause discussed storm drain issues in Matthewstown Run and Bretridge. Mr. Dickerson stated that
55 it may be required to have a sub contractor perform the work.

56
57 Mr. Karge discussed issues relating to developer constructed infrastructure with enhanced inspections
58 and upgrades to certain standards.

59
60 Mr. Dickerson stated that money has been included for a truss type building for salt storage. A ten year
61 plan shows implementation of an additional salt storage facility on the east side of town.

62
63 Colonial street lights and LED light replacements were discussed.
64

1 Mayor Willey asked that the council keep in mind the pedestrian cross signals which is a significant
2 cost not included in the upcoming budget.

3
4 Mr. Wendowski commended Mr. Dickerson on the job he does.

5
6 Mr. Dickerson and Mr. Hause exited the meeting at 7:40 p.m.

7
8 **Director of Economic Development**

9
10 At 7:42 p.m., Mrs. Scott-Taylor and Ms. Clendaniel discussed their requests.

11
12 Mrs. Scott-Taylor discussed the marketing and promotion of Easton as a tourist destination and a place
13 to do business. She stated that she intends to continue the momentum of the 300th Anniversary. Mrs.
14 Scott-Taylor would like to put retail businesses in the downtown versus office space in recently
15 vacated buildings.

16
17 Mayor Willey stated that there may be some changes in numbers.

18
19 Ms. Clendaniel stated that Main Street is a new category that the Town Manager broke out.

20
21 Mrs. Cook asked for clarification regarding luminaries. Ms. Clendaniel discussed what is done in
22 Ocean City, Sandy Point and Cambridge.

23
24 Mayor Willey asked why First Night Talbot was not included in the requests. Ms. Scott-Taylor will
25 check with Ms. Jaffe.

26
27 Ms. Clendaniel discussed marketing options for the downtown merchants.

28
29 Mrs. Scott-Taylor discussed partnering with Talbot County to open the Welcome Center on Saturdays.

30
31 Mrs. Cook asked for clarification on a signature event. Ms. Clendaniel stated that she has ideas for an
32 event.

33
34 At 8:19 p.m., Mrs. Scott-Taylor and Ms. Clendaniel exited the meeting.

35
36 **Fire Department**

37
38 At 8:19 p.m., Mrs. Carol Prettyman, Administrator and Mr. Ken Bush, Treasurer were present for the
39 Fire Department's requests.

40
41 Mr. Bush thanked the Town for the contribution to the LOSAP (Length of Service Award Program).
42 He asked where the new HVAC system fits in. Mayor Willey stated that it is in the current budget. Mr.
43 Bush stated that they are expecting delivery of a new truck in August.

44
45 Mrs. Prettyman discussed the members taking an active roll in volunteering for maintenance at the
46 Department.

47
48 President Ford asked if there are any requests on the capital side.

49
50 Mayor Willey discussed requesting grant money from Senator Mikulski. He stated that he was advised
51 that there are no funds available.

52
53 Mayor Willey asked for an Executive Session for the Advice from Counsel at the next meeting
54 regularly scheduled council meeting April 18.

55
56 **Planning and Zoning Department**

57
58 Mr. Karge discussed the budget for the Planning and Zoning Department. He stated that the staff is
59 currently at a seminar in Boston.

60
61 Mr. Karge stated that the budget is exactly the same as the current year. He stated that the most
62 significant change is from Mr. Roger Bollman, Historic District Commission Chairman to survey the
63 Historic District. This figure may be reduced to \$16,000 with a grant with net out of pocket to the
64 Town of approximately \$6,000.

65

1 **Council Comments**

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3 Mr. Leshner asked for clarification regarding the bonds and outstanding loans. Mr. Karge discussed the
4 2003 and 2008 bonds.

5

6 Ms. Malone asked where recycling fits in the 2011-2012 budget.

7

8 Mr. Karge stated that it is the staff's recommendation to hire a contractor for the recycling process if
9 that is implemented in this budget cycle.

10

11 **ADJOURNMENT**

12

13 At 8:43 p.m., upon motion by Mr. Wendowski seconded by Mr. Leshner, President Ford adjourned the
14 workshop meeting.

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Kathy M. Ruf, Town Clerk